

*We are a community of all ages gathered by God's grace  
for worship, learning, loving and service to all.*

**MINUTES - Good Shepherd Lutheran Church Council Meeting  
Meeting Held Via ZOOM  
Sunday, May 17, 2020**

**Present:** Anna-Marie Plyler, Donna Foster, Ed Beaman, Jamie Sanders, Jennifer Ross, Karen Lucas, Katie Bostic, Marcia Woodward, Mitch Uehling, Noah Adams, Pastor Isenhower, Stacy Gross, and Steve Steck.

**Absent:** N/A.

**Call to Order and Devotion:** President Ed Beaman called the meeting to order at 6:31 P.M. Stacy Gross gave the devotion and offered prayer.

**Adoption of Agenda:**

The Agenda was **Adopted by Acclamation.**

**Adoption of Minutes:**

Donna Foster pointed out that the sentence on Page 3, item b. which read "Pastor Andrew and Donna Foster, Worship Life Chair will look at this product." was incorrect. Ms. Foster said that the decision to have communion with the individually sealed communion product was ultimately made by Council. The sentence was amended to read "Council approved the use of the individually sealed communion product." Motion to accept the April 19 minutes as amended was **Unanimously Approved.**

**Attendance and Membership for April 2020**

There is no table comparing the attendance numbers from April 2020 to the numbers from April 2019 as there was only one service held during the month of April 2020. On Easter Sunday, April 12, 2020 Good Shepherd held a Drive-In Easter Service in the FAB parking lot. Music and the services was transmitted to the attendee's car radios. One Hundred Twenty-One persons attended that service.

Total Membership 12/31/2019: 708

Total Active Members 12/31/2019: 402

Current active membership at the end of March 2020: 404

Members Added in April 2020: 0

Members Removed in April 2020: 1

Tommie Spence: Death

Current active membership at end of April 2020: 403

**Reports**

- 1) Treasurer's Report: Profit and Loss YTD and Profit and Loss Ending April 2020. Select Committee Financials Distributed Directly to Committee Chairs.
  - a) President Beaman asked Jamie to check with Mrs. Richardson to verify the April expenditure amount for Utilities. Mr. Beaman thought it looked too high considering that there has been no heating or air running in the church or education building.
- 2) Pastor Andrew's Report: Written Report Submitted.

**Standing Committees:**

1. Communication Committee – Karen Lucas, Council Liaison with Wade Wingard, Contact: No Written Report Submitted
2. Evangelism Committee –No Written Report Submitted.
3. Finance Committee – Jamie Sanders, Council Liaison with Rebecca Richardson, Chair: No Written Report Submitted.
4. Gifts Committee – Marcia Woodward: No Written Report Submitted.
5. Learning Committee – Katie Bostic: No Written Report Submitted.
6. Parish Life Committee – Karen Lucas: No Written Report Submitted.
7. Property Committee – Ed Beaman, Council Liaison with Lauren Chandler, Chair: No Written Report Submitted.
8. Social Ministry Committee – Steve Steck, Council Liaison with Don Caughman, Chair: No Written Report Submitted.
9. Worship Life Committee – Donna Foster: No Written Report Submitted.
10. Youth & Children Committee – Mitch Uehling: Written Report Submitted.
  - a. Mitch Uehling informed Council that WOW Urban Ministry that was to be held at Camp Kinard has been cancelled as the WOW Board has decided to cancel overnight camp for the summer of 2020. GSLC has two youth who were interested in participating. Mitch asked what was being done about Sunday School this summer given that we might still be social distancing. Katie Bostic, Learning Chair said that she would be holding a Zoom Learning Committee meeting very soon.
  - b. Jennifer Ross said that due to the COVID-19 virus Graceworks has been changed to a 3 day “at home” blitz. There will be daily devotions and at-home service projects. Jennifer mentioned the possibility of having VBS included as part of Graceworks.

**Old Business:**

1. Status of Synod Assembly  
SC Synod Assembly will be held at St. Stephen’s Lutheran, Lexington, SC on Saturday, July 25, 2020. The Assembly will last only one day. President Beaman confirmed that Jennifer Ross, Marcia Woodward, Emily Whitlow, Don Hyatt, and Nancy Hyatt would attend.

**New Business:**

1. Looking Forward
  - a. GSLC Restart Task Force  
President Beaman informed Council that with the exception of himself and Pastor Andrew, the Restart Task Force was comprised of members with medical backgrounds. The members are Alice Buckner, Registered Nurse, Retired; Amanda Snodgrass, Doctorate in Physical Therapy; Cathy Milejczak, PhD in Public Health and Mark Lovern, MD. Mr. Beaman then gave a recap of the recommendations made at the Restart Task Force Meeting regarding worship and meetings. The Task Force recommendations were discussed and Council agreed with their recommendations. Having agreement, President Beaman called for a motion from Council to make official the recommendations. Donna Foster made the following motion: *I move to accept the Restart Task Force’s recommendations to: continue keeping the church closed through June; continue to hold Drive-In Worship through June with Holy Communion; and not hold any internal or external meetings on the church campus through June.* Second by Katie Bostic.  
**Motion Unanimously Approved.**

The approved motion was followed by suggestions and discussions regarding opening up/inviting non-members to Drive-In Service. The following is a sampling of items suggested and comments. No decisions were made at the end of the discussion

- i. Advertise the Drive-In Service on the Forest Drive Marquee
  - ii. Advertise the Drive-In Service on the GSLC Website along with the instructions/rules
  - iii. Hand out bulletins when communion is distributed at entry to the parking lot
  - iv. Would need more volunteers in the parking lot.
- b. Food Pantry  
Don Caughman has been working with Anne Rush on procedures to use for the reopening and operation of the Food Pantry. The Food Pantry will reopen when the volunteers feel the procedures are finalized and they feel comfortable with the process.
- c. Day School  
President Beaman reported that the Day School has asked to be able to open on June 1. Mr. Beaman has been in touch with Leigh Ford and Pastor Andrew has met with the Day School Board. Pastor Andrew said that the Task Force had some questions and needed more specificity with the Day School COVID-19 operational procedures to ensure that due diligence was being done. Pastor Andrew also said that at the Task Force Meeting that the Task Force realized that reopening of the Day School was a difficult decision in that: Parents desperately need child care; we need to make sure that all precautions are being taken; that the opening of the Day School is a very serious decision. Ed Beaman told Council to be prepared for a Called Meeting as June 1 is only two weeks away. The Day School has to revise their recommendations for opening.
- i. The following questions were asked:
    1. What are the legal ramifications? President Beaman said that Leigh Ford is looking into having parents sign a release.
    2. Who is working on the Day School Plan? Leigh Ford and Jessica Burton, Day School Director
    3. Who is on the Day School Board? Leigh Ford, Amanda Snodgrass, Laura Leigh Smith, and Lavina Chandler.
    4. Who will perform the oversight of compliance with procedures?
    5. When did the Day School Board meet? The Day School Board just recently met about the plans to reopen.

## 2. Education Building HVAC Unit

Property introduced a motion which was approved at the March 15, 2020 Council meeting to replace the HVAC in the Education Building. As summer approaches and the Education Building is beginning to get used again, the HVAC unit needs to be replaced. We will need to have a Called Congregational Meeting in June to approve the expenditure of the replacement of the HVAC Unit as it exceeds the threshold allowed without congregational approval. Council needs to be thinking about how we count the votes in a Drive-In Service environment.

## Petitions and Communications:

1. President Beaman encouraged all Committee Chairs to hold a Zoom Committee Meeting to stay engaged with their committee.
2. Mr. Beaman said that the roofers are scheduled to begin repair on the Narthex Roof on May 18, 2020.
3. If Social Distancing is still being observed later in the fall, Ed Beaman asked Council Members to be thinking about Council Elections while keeping in line with the Constitution.
4. Mitch Uehling asked how we could recognize the High School Graduates while we are worshiping in the FAB Parking Lot. There was a suggestion that we could have them at the exit as the cars leave the parking

lot. Mitch said that he would get in touch with the parents to get their opinions on what they feel comfortable with.

5. President Beaman notified Council that Bill Boling (our IT person) unexpectedly passed away last week. Jamie Sanders volunteered to take care of our IT needs.

**The Pulse:**

N/A

**Executive Session:**

N/A

**Adjourn:**

Meeting was adjourned at 7:53 P.M. with Council Members joining in the Lord's Prayer.

Respectfully Submitted: Anna-Marie Plyler

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**MINUTES - Good Shepherd Lutheran Church Called Congregational Meeting  
Sunday, June 14, 2020**

As the members entered the parking lot before the service, each member eligible to vote was given a green card "yes vote" and a red card "no vote" to use in casting their vote.

**Call to Order.**

President Beaman called the meeting to order at 10:19 A.M. immediately following the end of the 9:30 A.M. Drive-In Service.

Mr. Beaman informed the congregation that the purpose of the meeting is to seek congressional approval to spend up to \$50,000 to replace the HVAC system in the Education Building.

He explained that Council approved the expenditure at their March 15, 2020 meeting. Our constitution specifies congregational approval for single expenditures more than \$25,000.

Mr. Beaman asked if someone would make a motion to approve spending up to \$50,000 to replace the HVAC system in the Education Building. Wade Wingard submitted the motion and Jamie Sanders provided the second.

President Beaman then read out the following questions submitted via email before the meeting and provided the following answers:

1. What is the exact amount of the bid?  
\$47,000. Lauren Chandler and property put this out to about six contractors. Most responded back that they were not interested or no response at all after 3 attempts. The current bid is the company that already handles all our HVAC repairs. They know the property well and have been a good contractor over the years. They have provided several "patches" and "band-aids" over the past few years on this system. Due to major corrosion in the current system, we have run out of options to repair.
2. Is the bid fixed price or time/materials?  
Fixed Price.
3. What is the plan if the expenditure for this project exceeds the balance of \$54K in the capital fund?  
We will have a \$3K pad above the bid as part of this motion. We do not anticipate any overruns of that nature.
4. Was there any consideration to going to an all-electric (heat pump) system rather than gas/AC (presume that the current system is/like a gas pack)? If not, why?  
Yes. The amount of electrical work needed to convert to heat pumps shot the cost up more than \$5000 estimated. We already have gas supply in the building. The building is old and would need extensive electrical upgrades to support this type of system. Also, the gas is so much more efficient.
5. How long is the project expected to take?  
About 1 week

6. When is the vendor prepared to start?  
Fall 2020 unless the unit dies prior to that. We must work around the Day School and get on the contractor's schedule. If the unit fails, the Day School would be required to close for about a week while the work is being performed.
7. What is the plan to raise funds for the capital fund account?  
Council discussed this and had planned to begin a low-key capital campaign after Easter, then COVID-19 hit. Council decided to wait. We also did not want that campaign to overshadow our regular stewardship push. A lot of thought went into this. Our giving has been very steady during this time from our faithful members. We will need to address the balance of the capital fund later this year.
8. When will the roof repair expect to start?  
Next week. It was scheduled to begin this week, but weather forecasts pushed it back.
9. Is it possible that the roof repairs will exceed the \$48K earmark?  
No, it is an insurance settlement between GSLC and VM Zinc. The contractor CE Borne is locked into the price through VM Zinc through the settlement.
10. If so, what is the plan to cover the overage on the roof if required?  
If any overage it will be on VM Zinc to my understanding as they agreed to repair under settlement of their insurance. Their engineering department came up with the solution and designed the repair. Any modifications must to go through them for approval.
11. Given the current closure of the Day School, I would suggest that, if approved, we try to get the work completed this summer, pending, of course, the contractor's schedule and parts/system availability. The day school reopened 1 June. The Restart Task Force with council approval, granted their request with some strict guidelines and enrollment numbers. 50% June 25% July and remaining 25% Aug pending no problems. GSLC does not regulate the day school but we do regulate the building.

Mr. Beaman then asked if there were any questions from the floor?

One member asked what the long-term plan was for the Education Building. Mr. Beaman said that the long-term plan was us use it in its current purpose and condition. We have no long-term plans to demolish or redesign the Education Building.

Note: Two written questions were submitted at the entrance before the meeting. Those questions were already included in the written questions submitted via email.

Having no further questions, Mr. Beaman called for the vote. He asked the members to signify their vote by holding their appropriate voting card out of the car window. He instructed that the green card designated a yes vote and the red card designated a no vote.

Members voted and the motion was **Unanimously Approved**.

#### **Adjourn:**

Having no further business, Mr. Beaman asked members to please use the vote card to vote to adjourn. Adjournment was **Unanimously Approved** at 10:30 A.M.

**Respectfully Submitted:** Anna-Marie Plyler

Pastor's Report  
Rev. Andrew Isenhower  
May 16, 2020 to July 22, 2020

**Pastoral Acts**

- Baptisms: None
- Funerals: Vic Milejczak, Tracy Sawyer (son of Verna Sawyer), Wilbur Smith, Ginna Caughman
- Weddings: None

**Worship and Music**

- I have preached and presided for ten drive-in services
- I participated in worship planning

**Education**

- I have provided Bible study guide notes to the congregation during the pandemic.
- I have offered Zoom Bible Study twice each Wednesday since early June.

**Pastoral Care**

-Most hospitals and facilities are not allowing visitation at this time. To my knowledge only Lexington Medical Center is allowing limited visitation at this time. Some hospitals will make exceptions for end-of-life situations. As a result, my pastoral care has largely taken place at the church office and by phone or other communications. I have been able to visit a few folks in special circumstances, but most people have asked me not to come due to concerns about spreading the virus. I am always on call and ready to respond in any way that is both safe and allowed.

**Social/Fellowship/Community Events**

- None due to Covid-19.

**Church Business**

-I attended the following Zoom meetings:

- Executive Committee
- Reopening Task Force

-I've been busy preparing multiple e-blasts and other communications during the pandemic to keep connected with the congregation.

-We are still sending mailings of my sermon and other important info as well as calling post messages to keep folks without email informed and connected.

**Synodical Business**

- I attended a Synod council meeting via Zoom
- I will be attending synod assembly this Saturday online.

**Continuing Education**

-I attended my clergy support group twice via Zoom. We meet with a counselor once a month to process life and ministry joys and challenges.

**Self-Care**

- I took time each day for devotional reading and prayer
- With Michelle's help, I have successfully kept two children alive and well during this time.
- I will be out of town for vacation August 1-8.

Respectfully submitted,



Pastor Andrew Isenhower

Evangelism Committee Minutes  
Thursday, July 23, 2020  
Zoom Meeting: 6:00 pm

Present: Bruce Shealy, Becky Shealy, Don Hyatt, Pastor Andrew Isenhower, Stacy Gross

Absent: Helen Hanayik, Steve Hanayik, Ronnie Roche, Pat Quattlebaum, Mary Stallings, Jim Johnson, Penry Gustafson, Karen Lucas

Welcome and Devotional (Stacy Gross)

Old Business:

Reviewed Evangelism Committee Action Items from 2020 (January-July)

- a. Absentee Member Subcommittee: submitted to Council names of members to be removed from church role. Council sent the list back with a few questions. COVID hit before it could be revisited. Because we do not have accurate attendance records from drive-in services, the committee decided to wait until GSLC returns to in-person worship before revisiting the list and finalizing the updated database.
- b. Sponsor Subcommittee: Becky Shealy reported that all of the members who expressed interest in sponsoring new members were able to do so in the past church year. Sponsor line was not added to the church database since the list of those who are sponsors and their involvement tends to be fluid. Pastor Andrew and Deborah worked on updating New Member packets earlier in the year, and those are now updated and ready.
- c. Nametags: Ordered and distributed throughout the year.
- d. Forest Acres Festival--canceled: Will revisit in the future.
- e. Blessing of the Animals--canceled: Will revisit in the future.
- f. Yellow Sign-In Sheets--These are presenting the ushers and office staff with tedious work, but the new procedure is not resulting in more accurate attendance information. When we return to in-person services, the committee will revisit whether or not to continue with the yellow sheets, return to a Friendship Register, or consider a different process for recording attendance.
- g. Community Mailers for Lent/Easter services--canceled: If in-person services have resumed, the committee will consider mailers for the Advent/Christmas season.

New Business:

Discuss Options for Committee Chair

- a. Stacy Gross is serving as the liaison between the Evangelism Committee and Congregational Council, but a Committee Chair is still needed to fill the role that Penry Gustafson served. Ideally, this person will begin serving as the Committee Chair now and will continue into 2021. Don Hyatt made a suggestion for someone to fill that role, and Stacy Gross will reach out to that person to gauge interest.

Brainstorm Ideas for remainder of the year

- a. Neighborhood Shepherd Idea (Bruce Shealy): Bruce shared that in 2002 the Assimilation and Retention Task Force had recommended a "Neighborhood Shepherd" program. The idea was to identify neighborhood groups within the GSLC congregation and create shared activities within those groups to promote connection and community. The program never got off the ground because there were not enough volunteers and it was likely too organizationally intense. The committee discussed the possibility of a similar, yet more simple program for our current congregation. It was determined that we should continue to brainstorm ideas for Neighborhood Shepherd programs, but because of the overwhelming nature of the current state of affairs related to COVID, we will hold off on organizing the program for now. Becky Shealy suggested that we have a trial run in one of the 29223/29229 areas when we are able to try it out, as those zip codes have large numbers of GSLC members and are some of the furthest away from the church.

- b. Ideas from Living Lutheran: Stacy Gross shared the following article with some ideas from other congregations about staying connected with members during the COVID crisis.

<https://www.livinglutheran.org/2020/07/the-church-is-always-open/>



Next Meeting: To be determined based on church operations and COVID protocols.

Closing Prayer

Meeting Adjourned: 6:38 pm

## 05-26-20 Learning Committee Zoom Meeting Minutes

**Members Present:** Katie Bostic, Bruce Shealy, Stacy Gross, Anna-Marie Plyler, Lisa Sanchez, Mitch Uehling

**Members Absent:** Amanda Snodgrass, Don Caughman

**Staff Present:** Pastor Andrew

**Called the meeting to order 6:30pm**

**Devotion: Katie Bostic**

### **Adult Virtual Sunday School**

Committee discussed having Pastor Andrew do a virtual Sunday School class for the month of June. Katie wanted to know if the committee thought people would attend the class if it was done virtually. She had discussed with Don Caughman prior to the meeting, and they were unsure if many people would participate. Don said many that are involved in Sunday School are not on the internet. The committee consensus was that we should offer the class. Mark Lovern said many churches had not ever stopped offering Sunday school during this time, and had been doing it virtually. We decided since we have drive-in service for the month of June, We should pick a different day to have the class. The committee picked Wednesday and decided to offer the class at two different times so members could attend the one that fit their schedule the best. We came up with 8:00am, and 7:00pm. Pastor Andrew is going to continue with studying and discussing the Gospel Lesson for the upcoming Sunday. A zoom password will be sent to members via email.

### **Kids Summer Sunday School**

Katie suggested that we take a "Virtual break" for the month of June. Many of the children have been doing virtual learning for the last couple months and are "burned out". She expressed that she didn't think the kids were benefiting from us having the zoom classes right now. Children attendance for the Zoom class in May was low. Stacy and Lisa both voiced the same concern with the children needing a break from e-learning. Lisa is going to work with Katie on getting resources that we can email to the parents for use during the month of June. We will have some sort of "Virtual Social" for the children in the month of June. So they can say hello to their teachers, and classmates. Mitch is hoping the children will be able to gather in August for the Back to school Splash Party.

### **Moving Forward**

We will discuss how we will proceed with Adult and Children's Sunday school in the fall, after council has the recommendations from the task force. Katie is concerned about how we will have children's Sunday school in-person if we are supposed to be social distancing. Also, she is unsure if teachers will feel comfortable teaching the children in person based on where we are in the pandemic at that time. Mark thinks we should resume church services as soon as possible. Bruce also expressed that he is comfortable meeting in small groups for Sunday school at this time. Next meeting, we will discuss how we will proceed with Sunday school in the future, after council has the recommendations from the task force.

### **Ended Meeting with the Lord's Prayer**

## Parish Life (Zoom) Meeting Minutes

June 9, 2020

Attending: Peter and Elaine Zornow, Suzanne Sanders, Celeste Heisel, Mike Weaver, Karen Lucas

Homecoming scheduled for September 13<sup>th</sup> –

We know that the Homecoming event is up in the air at this point, but we wanted to throw out some ideas just in case it happens. We discussed catering the event verses having covered dish dinner. We also talked about having entertainment similar to the talent show at the pancake suppers. Or, maybe singing by all or a band. Another suggestion was to have breakfast food cooked by Mike and team similar to that which we do at Easter.

Easter Breakfast – Mike Weaver and team were ready to cook this year, but due to COVID-19 we did not have it.

Congregational Retreat – On hold. Karen reached out to Gaye Tucker about the Retreat Core Team but has not heard back.

Graduation Reception – due to the COVID-19 we were unable to do refreshments after church for the graduates. The frames are in the Narthex to be signed by church members.

Supper Club – No information on the combined event yet. Some small groups met before the lockdown. Others have not met due to the pandemic.

Lutheran Men in Mission (LMM) had several fellowship activities planned which were cancelled due to the pandemic. The winery trip has been rescheduled for August 16<sup>th</sup> at 2:00, with caravan leaving church at 1:00. The Fireflies baseball game gathering which was planned for June 13<sup>th</sup> is on hold. They plan to start playing July 4<sup>th</sup> and Peter will follow up with the Fireflies.

WELCA – Retreat Oct 2-4, \$170 due by August 31<sup>st</sup> – This is up in the air right now. Coastal Retreat is open now, but not any common areas, including the kitchen.

We are looking into creating a survey to see what types of activities the church members are interested in. Suzanne is researching using something like Survey Monkey.

Remaining meeting dates for the year:

August 18<sup>th</sup> at 6:00 PM

November 17<sup>th</sup> at 6:00 PM

