



Good Shepherd Lutheran Church Foundation

Expectations of Recipient:

- 1) Implement the specified project as outlined in the approved grant. The funds should only be used for the purpose for which it was requested.
 - A note of appreciation should be sent by the recipient to the president of the Good Shepherd Lutheran Church Foundation within two weeks of funds being awarded.

Good Shepherd Lutheran Church Foundation
ATTN: Foundation President
RE: Awarded Gifts Acknowledgement
3909 Forest Drive
Columbia, South Carolina 29204

- 2) Within three months after the funds are awarded, the recipient is expected to provide the following report:
 - How the gift was promoted and communicated in the community such as Facebook, Twitter, Constant Contact, website, press release and newsletter
 - Impact photos, stories and quotes from recipients (quotes do not have to name the recipient if organization has to keep recipients anonymous but need to be provided)
 - If applicable hand written note from recipient(s)
 - Submit report via US Mail to Good Shepherd Lutheran Church Foundation. ATTN: Grant Committee