

*We are a community of all ages gathered by God's grace
for worship, learning, loving and service to all.*

**MINUTES - Good Shepherd Lutheran Church Annual Meeting
Sunday, December 11, 2022**

Call to Order :

President Don Caughman called the meeting to order at 10:33 a.m., immediately following the worship service.

Business:

Mr. Caughman explained that the purpose of the meeting was to approve the Good Shepherd Lutheran Church 2023 Annual Budget. He informed the congregation of the process of developing the Good Shepherd budget. He explained that committees initiate their draft individual committee budgets. The committee budgets are then forwarded to the Finance Committee. Finance Committee works with the committees to discuss any questions or edits within the committee budgets. If necessary, changes are made to the committee budgets and the Finance Committee then includes the committee budgets in the overall Good Shepherd Budget. The Finance Committee then presents the Draft GSLC Budget to Council for approval. Council will then modify/approve the budget to be presented to the congregation. Mr. Caughman then asked if anyone needed a printed copy of the Budget. There were no requests from the congregation for a copy.

President Caughman explained that the motion to approve the Good Shepherd 2023 Budget came from Council and therefore no second was needed for the motion. President Caughman then opened the floor for questions from the Congregation.

Ed Beaman opened with the first comment. Mr. Beaman said that he wanted to thank all of the various committee members and the Finance Committee for the hard work that they put into developing their individual budgets and as well as the entire 2023 budget. Mr. Beaman's concern was that the Capital Fund line item was not present in the budget. Mr. Beaman explained that when Leonard Price funded the original Capital Fund, it was with the intent that the Capital Fund should not dip below [REDACTED]. He stated that the Capital Fund is now down to [REDACTED], and he felt that the fund was not sustainable.

Mrs. Becky Shealy than asked why were we not placing One Thousand into the Capital Fund each month?

Mr. Raymond Hendrix stated that he could not hear what was being said.

Mr. Mike Brown asked who decides the amount that should go to each line item.

Ms. Betty Stroud stated that she has a personal fund for when things go wrong, and she thought the church should have the same.

Mrs. Nancy Hyatt made the following motion:

I move that the Capital Fund should become a line item in the Good Shepherd Annual Budget, and \$1,000 per month should be designated to that line item.

Mr. Richard Inman provided the second.

Mrs. Becky Shealy called the question. President Caughman stated that he wanted everyone to have a chance to be heard.

Mr. Charlie Calhoun asked if the Capital Fund was depleted, then what would happen? President Caughman called on Treasurer Jan Haigler to answer Mr. Calhoun's question. Treasurer Haigler explained that Good Shepherd has a Reserve Fund in the Money Market Account for that. Mrs. Hyatt also stated that in the past, Good Shepherd had taken out a loan.

Having no further questions, President asked for a voice vote on Mrs. Hyatt's motion to amend the budget to include and fund the Capitol Fund through the budget. There were numerous Yea votes with one Nay vote. Mrs. Hyatt Amendment Motion was **Approved**.

Mr. Caughman then called for a vote to approve the Good Shepherd 2023 Budget as amended by Mrs. Hyatt's motion. A vote was taken, and the Amended 2023 Budget was **Unanimously Approved**.

Adjourn:

Having no further business, at 10:48 a.m., Mr. Caughman announced that the meeting was adjourned.

Respectfully submitted: Anna-Marie Plyler

*We are a community of all ages gathered by God's grace
for worship, learning, loving and service to all.*

**MINUTES - Good Shepherd Lutheran Church Council Meeting
Sunday, December 18, 2022**

Present: Pastor Andrew Isenhower, Vicar Laura Henrickson, Don Caughman, Anna-Marie Plyler, Amy Kemp, Cathy Milejczak, Debi Powell, Heather Gilbert, Jan Haigler, Mike Weaver, Suzanne Sanders

Absent: Janet Lockhart, Peter Zornow

Guests (Incoming Council Members): Becky Shealy, David Lucas, Ed Woodward

Call to Order and Devotion: President Caughman called the meeting to order at 6:30 p.m. Pastor Andrew gave the devotion and offered prayer.

Adoption of Agenda:

Motion to approve the Agenda by Cathy Milejczak, second by Mike Weaver. A voice vote was taken. The agenda was **Unanimously Approved**.

Adoption of Minutes:

1. Motion to approve the November 20, 2022 Congregational Minutes by Suzanne Sanders, second by Cathy Milejczak. A voice vote was taken. The minutes were **Unanimously Approved**.
2. Motion to amend the November 20, 2022 Minutes to correct the last sentence under "Adoption of Minutes" to read "The minutes were **Unanimously Approved**." Motion to Amend by Suzanne Sanders, second by Cathy Milejczak. A voice vote was taken. The motion was **Unanimously Approved**.
3. Motion to approve the Amended November 20, 2022 Council Minutes by Debi Powell, second by Cathy Milejczak. A voice vote was taken. The minutes were **Unanimously Approved**.
4. Secretary Plyler notified Council that she had failed to include the December 11, 2022 Congregational Meeting Minutes for approval; however, they would be included in the January 2023 Council package for approval.

Attendance for November, 2022

<u>2022</u>	<u>9:30</u>	<u>SS</u>	<u>YouTube</u>	<u>Total</u>		<u>2021</u>	<u>9:30</u>	<u>SS</u>	<u>YouTube</u>	<u>Total</u>
11/6/2022	94	41	52	94		11/7/2021	98	45	20	98
11/13/2022	91	48	42	91		11/14/2021	95	45	28	95
11/20/2022	97	53	43	97		11/21/2021	84	48	27	84
11/27/2022	81	36	52	81		11/28/2021	87	56	19	87
Average	91	45		91		Average	91	49		91

Note: YouTube numbers reflect number of views, not number of people viewing.

Total Membership 12/31/2021: 614

Total Active Members 12/31/2021: 311

Current active membership at the time of the November Council Meeting: 293

Members Added since the November 2022 Council Meeting: 0

Members Removed since the November 2022 Council Meeting: 0

Current active membership at the time of the December 2022 Council Meeting: 293

Reports:

1. Treasurer's Report: Written Report was submitted. Treasurer Haigler stated that the internal identification numbering system for Money Market accounting line items will change in January 2023. The "FF" identification schema will be converted to a numbering system supported by the new Realm system. Additionally, the following FF line items with zero balances will not be brought forward for 2023: FF-07 Handbell Choir, FF-11 Church Bus Fund, FF-14 Social Ministry Fund, FF-18 Grants, FF-20 Mayer Scholarship Fund, and FF-24 Payroll Protection Program. Additionally, FF-12 Office Window Replacement Fund balance will be returned to FF-09 Memorial Fund since the office window replacement bill has been satisfied.
2. Pastor's Report: Written Report was submitted.

Standing Committees:

1. Communication – Unfilled with Wade Wingard, Contact: No Written Report Submitted.
2. Evangelism Committee: Peter Zornow: Written Report Submitted.
3. Finance Committee – Janet Lockhart: Written Reports Submitted.
4. Gifts Committee – Kappy Steck Chair, Don Caughman Liaison: No Written Report Submitted.
5. Learning Committee – Heather Gilbert: Written Reports Submitted.
6. Parish Life Committee – Debi Powell: No Written Report Submitted.
7. Property Committee – Mike Weaver: An email regarding the GSLC Day School from Mike Weaver, Chair of Property to Mr. Caughman, Council Chair was passed along to Council. There have been some recent developments with the operation of the Day School. Not all of the developments fell under the purview of the Property Committee but were reported to Mr. Weaver. After much discussion, it was decided that Council Chair would contact Amanda Snodgrass who serves on the GSLC Day School Board and ask Mrs. Snodgrass to speak with the Day School Director to mitigate the areas of concern.
8. Social Ministry Committee – Suzanne Sanders: No Written Report Submitted.
9. Worship Life Committee – Cathy Milejczak: Written Report Submitted.
10. Youth & Children Committee – Amy Kemp: Written Report Submitted.
11. Other Committee Communication Time:

Old Business:

1. Members were reminded to return their GSLC Council Notebook thumb drive to the Council Secretary's mail box.

New Business:

1. Council Officers:

The following slate of 2023 Council Officers was brought forward by Executive Committee:

President: Ed Woodward

Vice President: Debi Powell

Secretary: Anna-Marie Plyler

Treasurer: Jan Haigler

A voice vote was taken, and the slate was **Unanimously Approved**.

2. The following slate of 2023 Chairs was compiled by current/and incoming council members' preferences and Executive Committee guidance was brought forward by Executive Committee for approval:

Communications: Carole Sox

Evangelism: Jason Fowler

Finance: David Lucas

Gifts: Ed Woodward

Learning: Heather Gilbert

Parish Life: Debi Powell

Property: Mike Weaver

Social Ministry: Suzanne Sanders

Worship Life: Becky Shealy

Youth & Children: Amy Kemp

A voice vote was taken, and the slate was **Unanimously Approve**.

3. Council Calendar was passed around and those present signed up for their month of preference.
4. The 2023 Council Retreat/Orientation will be held on January 7, 2023 at 9:00 am in the FAB.
5. Council was informed that they would be receiving an email from "Trusted Employees" to obtain information for a background check. Members should complete and submit the request upon receipt of the email.
6. The 2023 Council Calendar was distributed.
7. Time and Talent Committee Volunteers lists were handed out to those present. President Coughman said he would deliver the list to the new members who could not be present.
8. Motion from Mutual Ministry Committee.

The Mutual Ministry Committee moves to nominate the following lay persons to serve on the Mutual Ministry Committee: Katie Bostic (2023-2024), Alice Buckner (2023-2025), Laura Leigh Smith (2023-2025).

Background Information:

Katie Bostic would fulfill the remaining 2 year term previously occupied by Barbara Nagy.

A Voice Vote was taken. The motion was **Unanimously Approved**.

The Pulse

N/A

Executive Session

Council went into Executive Session to take up a motion from Staff Support at 8:11 a.m. and returned from Executive Session at 8:34 p.m. Action was taken on the following motion from the Staff Support Committee.

Staff Support recommends that discretionary year-end bonuses be awarded to paid lay staff as a counterbalance against inflation with the individual amounts being based on employment status (full time/part/time) and the availability of funds. A voice vote was taken, and the Staff Support Motion was **Approved**.

Debi Powell made the following motion:

I move that the discretionary year-end bonuses total \$4,000 and should be divided according to the number of hours worked per week, as described below:

Parish Administrator: 35 Hours per week/

Organist/Interim MD 25 Hours per week/

Sexton 40 Hours per week/

Second by Suzanne Sanders. A voice vote was taken. The motion was **Unanimously Approved**.

Adjourn:

The meeting adjourned at 8:56 p.m. with Council joining together in the Lord's Prayer.

Respectfully submitted: Anna-Marie Plyler

Pastor's Report
Rev. Andrew Isenhower
December 16, 2022—January 12, 2023

Pastoral Acts

- No funerals
- No baptisms
- No weddings

Worship and Music

- I preached for 1 Sunday worship service
- I presided and led worship for 4 Sunday worship services
- I led worship for 1 midweek Advent service
- I preached, presided, and led worship for two Christmas Eve services
- I participated in worship planning

Education

- I have continued leading the mid-week bible study via Zoom
- I have provided Faith 5 resources each week for members and families
- I have continued teaching in-person Bible study
- I taught the Confirmation Sunday school class
- I am working with the Learning Committee to develop a book study for Lent

Pastoral Care

- I made 3 in-home visits and 4 hospital/facility visits
- I have followed up with bereaved members and families
- I made 19 Pastoral Care phone calls

Social/Fellowship/Community Events

- I attended the Epiphany Chili Cookoff
- I attended the Pathfinders Of Good Shepherd (POGS) meeting

Church Business

- I continued supervising our Seminary Intern
- I planned and led the Council Retreat
- I attended the following committee meetings:

- Day School
- Executive
- Learning

Synodical Business

- None this month.

Continuing Education

- I met with my clergy colleague group. We meet once a month with a counselor to support one another and strengthen our ministries.

Self-Care

- I took time each day for devotional reading and prayer.

Respectfully submitted,



Pastor Andrew Isenhower

*We are a community of all ages gathered by God's grace
For worship, learning, loving, and service to all.*

Good Shepherd Lutheran Church

Parish Life Report

January 12, 2023

There has been no Parish Life Committee Meeting since the last report. However there has been activity by the committee.

On Sunday, January 8, the annual Epiphany Chili/Cornbread Cook-Off was held in the FAB. There were forty-five in attendance. Vicar Laura presided over the reading of the scripture and reflections. Pianist Susan Sturkie provided music as Three Kings arrived with gifts.

Seven chilis and six cornbreads were entered into the competition and several dessert choices were available. Best Chili Certificate was awarded to Steve Steck and Best Cornbread Certificate was presented to Laura Leigh Smith.

On January 11, POGS met for a catered lunch from the Olive Garden. Lynn Derrick, Master Gardener gave an informative presentation on home gardening and answered questions from the audience. There were thirty-six in attendance.

Respectively submitted,

Debi Powell

Parish Life Chair

PROPERTY COMMITTEE REPORT 1-15-2023

The education building had 2 water leaks Christmas week (while the day school was closed). Both have been fixed and cleanup almost complete. We have also had additional flooring problems in 2 classrooms that the sexton is attempting to repair. When we had these problems last year, and DHEC inspector filed a report, the cost estimate to replace old flooring was \$12,000. No further action was taken at that time. We are continuing to “patch” the problems as they arise. It is unclear how long this can continue.

There are 3 projects under way that have been addressed by council previously, and this is a report on the status of each:

- 1) Well for our outside sprinkler system – approval has been conveyed to the well company, but calls have not been returned since the initial approval.
- 2) Converting the 3 buildings to LED lighting – We were informed that materials would take up to 6 weeks for delivery. Follow up call to Dominion Energy confirmed materials had not arrived as of the third week of December.
- 3) Sealing and restriping of the parking lot – messages have been left without response about when the project will be scheduled.

The property committee has been approached about modifying the sanctuary to include a ramp to the communion table for members who cannot safely access that area now. No action has been taken, and council is encouraged to share thoughts on this.

When the leaks were repaired at the end of December, the plumber suggested that GSLC insulate the 4 inch galvanized drain pipe that created one of our problems. Since the education building is 50 or so years old, this is the first time the drain pipe froze, and the pipe is so close to a concrete wall, costs to insulate, and effectiveness of insulating the pipe, are being weighed against the possibility of future problems.

GSLC owns a trailer that is primarily used to haul lumber for the ramp ministry. There is concern about moving the trailer to the church property, and making sure it is safe from vandalism (i.e. the catalytic converter being stolen from the church van). Council suggestions are welcome on this.