

*We are a community of all ages gathered by God's grace
for worship, learning, loving and service to all.*

**MINUTES - Good Shepherd Lutheran Church Council Meeting
Sunday, September 18, 2022**

Present: Pastor Andrew Isenhower, Vicar Laura Henrickson, Don Caughman, Anna-Marie Plyler, Amy Kemp, Cathy Milejczak, Debi Powell, Heather Gilbert, Janet Lockhart, Suzanne Sanders, Peter Zornow

Absent: Jan Haigler, Mike Weaver

Call to Order and Devotion: President Caughman called the meeting to order at 6:30 p.m. Amy Kemp gave the devotion and offered prayer.

Adoption of Agenda:

Motion to approve the Agenda by Janet Lockhart, second by Cathy Milejczak. A vote was taken. The agenda was **Unanimously Approved**.

Adoption of Minutes:

Motion to approve the September 18, 2022, Minutes by Suzanne Sanders, second by Debi Powell. A vote was taken. The minutes were **Unanimously Approved**.

Motion to approve the August 29, 2022, Email Vote for the record by Debi Powell, second by Cathy Milejczak. A vote was taken. The Email Vote Documentation was **Unanimously Approved**.

Attendance for August 2022

<u>2022</u>	<u>9:30</u>	<u>SS</u>	<u>YouTube</u>	<u>Total</u>		<u>2021</u>	<u>9:30</u>	<u>-</u>	<u>YouTube</u>	<u>Total</u>
8/7/2022	92	12	36	92		8/1/2021	88		19	88
8/14/2022	87	11	41	87		8/8/2021	70		33	70
8/21/2022	91	10	35	91		8/15/2021	87		18	87
8/28/2022	96	9	19	96		8/22/2021	76		30	76
				0		8/29/2021	80		21	80
Average	92	11		92		Average				80

Note: YouTube numbers reflect number of views, not number of people viewing.

Total Membership 12/31/2021: 614

Total Active Members 12/31/2021: 311

Current active membership at the time of the August 2022 Council Meeting: 301

Members Added since the August 2022 Council Meeting: 3

Charlie Calhoun: Transfer from an ELCA Congregation

Juli Calhoun: Transfer from an ELCA Congregation

John Calhoun: Transfer from an ELCA Congregation

Members Removed since the August 2022 Council Meeting: 1

Laura Mueller Clifton: Removed by Request

Current active membership at the time of the September 2022 Council Meeting: 303

Reports:

1. Treasurer's Report: Written Report was submitted.
2. Pastor's Report: Written Report was submitted.

Standing Committees:

1. Communication – Unfilled with Wade Wingard, Contact: No Written Report Submitted.
2. Evangelism Committee: Peter Zornow: No Written Report Submitted.
3. Finance Committee – Janet Lockhart: Written Reports Submitted along with a Transition from ACS to Realm Report submitted by the Parish Administrator.
4. Gifts Committee – Kappy Steck Chair, Don Caughman Liaison: No Written Report Submitted.
5. Learning Committee – Heather Gilbert: Written Reports Submitted.
6. Parish Life Committee – Debi Powell: Written Report Submitted.
7. Property Committee – Mike Weaver: No Written Report Submitted.
8. Social Ministry Committee – Suzanne Sanders: Written Report Submitted.
9. Worship Life Committee – Cathy Milejczak: Written Report Submitted.
10. Youth & Children Committee – Amy Kemp: Written Report Submitted.
11. Other Committee Communication Time:

Old Business:

1. Status of Part Time Music Director:
The Job Description is being rewritten to include only the tasks that are required at this point in time and will be readvertised.
2. Proposed Committee Budgets:
Council was reminded that their committee proposed budgets are due to the Finance Committee by September 30.
3. Draft of the Time and Talent Form:
Council was reminded that if they had not submitted their suggestions/comments to the Gifts Committee to please do so immediately.

New Business:

1. Korean Lutheran Worship Service
The Korean Lutheran Worship Service is now being held in the room to the left of the stage in the FAB each Sunday from 10:00 a.m. - 12:30 p.m.
2. Background Checks
Committee Chairs were reminded that all persons working with youth and children were required to submit background check requests from the Parish Administrator
3. Upcoming Congregational Meeting Dates
November 6, 2022: Accept Council Nominees from the Floor
November 20, 2022: Congregational Approval of Council's Recommendation for the GSLC
Foundation Board
Congregational vote for Five Council Members
December 11, 2022: Congregational Vote to Approve the 2023 Budget
4. Two Upcoming Good Shepherd Foundation Board Vacancies
The Foundation Board recommended Janet Lockhart and Mike Sanchez. Council **unanimously approved** the Foundation Board's recommendation.
5. Five Upcoming Council Seats
The Congregation will vote to fill five Council vacancies in the upcoming months. Council received a list of 23 Council nominees from Executive Committee and three nominees for Youth Deacon.

Council was also asked for nominees from the floor. No additional nominees were submitted. The Council was then given the ballots containing the list of all nominees. Council placed a check mark beside each nominee that they thought would be an effective Council member. After the ballots were completed, the Vicar and Secretary rank ordered the nominees according to the Council's check marks. Pastor Andrew will be contacting the nominees to obtain their willingness to serve on Council.

Petitions and Communications

1. Heather Gilbert, Learning Chair, asked Council's opinion regarding holding the Children's Christmas Program during the Sunday School hour since the program was held at that time last year and was so well attended. Council Agreed.
2. Amy Kemp, Youth & Children Chair, notified Council that the Evangelism Committee was partnering with the Youth & Children to hold a Fall Fest in the FAB parking area on Sunday, October 30 from 4:00 – 6:00. They will have Trunk or Treat, Games, and perhaps a Food Truck. Each Committee was asked to sponsor a trunk or a game.

The Pulse

N/A

Executive Session

N/A

Adjourn

The meeting adjourned at 7:30 p.m. with Pastor Andrew offering prayer.

Respectfully submitted: Anna-Marie Plyler

*We are a community of all ages gathered by God's grace
for worship, learning, loving and service to all.*

**Good Shepherd Lutheran Church Email Vote Documentation
Wednesday, September 28, 2022**

On Wednesday, September 28, 2022, Pastor Andrew Isenhower requested that Secretary Plyler request an email vote from Council to approve the updated job description and advertisement for the Good Shepherd Music Director position. Pastor Andrew noted that Worship Life and Staff Support had approved these documents.

At 10:38 on September 28, Secretary Plyler notified Council that she had received a majority (7 out of 10 members) "Yea" votes. The Good Shepherd Music Director Job Description and the job advertisement were **Approved**.

Hard copy of the emails and the copies of the approval vote emails will be stored in Council Archives.

Respectfully submitted: Anna-Marie Plyler

Pastor's Report
Rev. Andrew Isenhower
September 16-October 20, 2022

Pastoral Acts

- Funerals for Joyce Upright and Susan Burch
- No baptisms
- No Weddings

Worship and Music

- I preached for 4 Sunday worship services
- I presided and led worship for 5 Sunday worship services
- I participated in worship planning

Education

- I have continued leading the mid-week bible study via Zoom
- I have provided Faith 5 resources each week for members and families
- I have continued teaching in-person Bible study
- I taught the Confirmation Sunday school class

Pastoral Care

- I made 8 in-home visits and 4 hospital/facility visits
- I have completed 5 more Cottage Gatherings (total of 18 so far)
- I have followed up with bereaved members and families
- I made 39 Pastoral Care phone calls

Social/Fellowship/Community Events

- I attended the Congregational Spaghetti Supper
- I attended the Pathfinders Of Good Shepherd (POGS) trip to Shealy's
- I attended the YOGS kickoff
- I attended an event with MORE Justice, an interreligious group working on community issues in our area

Church Business

- I continued supervising our Seminary Intern
- I attended the following committee meetings:

- Worship Life (x2)
- Evangelism
- Staff Support
- Finance
- Parish Life
- Youth and Children
- Learning
- Executive
- Gifts

Synodical Business

- In my role as Conference Dean, I installed Pastor Joanna Gragg at Ebenezer Lutheran Church.

Continuing Education

- I met with my clergy colleague group. We meet once a month with a counselor to support one another and strengthen our ministries.

Self-Care

- I took time each day for devotional reading and prayer.

Respectfully submitted,



Pastor Andrew Isenhower

Evangelism Committee Minutes

Wednesday September 21,2022

5:30-6:30 Classroom 2

Attendance: Peter Zornow, Chairman, Elaine Zornow, Pastor Andrew Isenhower, Vicar Laura Hendrickson, Pat Quattlebaum, and Verna Sawyer

Meeting began with a prayer and a meeting overview. Under Old Business, the committee is drafting a new Evangelism Plan. (See attached draft). Each committee (Membership, Technology, and Special Events) were asked to submit ideas over the summer. As a group, this committee brainstormed ideas for all the committees. Each person now has a chance to review, edit, comment on the Evangelism Draft. The committee will submit the Final Draft at the December Council Meeting.

Under New Business, the Special Events subcommittee will help with the Trunk or Treat event on October 30. Pat Quattlebaum presented a magnet (See attached sheets) and asked for approval. Ideas for New Visitor sign up table included: a sign-up table, pictures of church activities on a slide show, and the magnets. Additional Volunteers are needed to run a game or sponsor a Trunk or Treat. This is a first step towards sponsoring community activities. The committee also suggests that Good Shepherd Lutheran Church sponsor a ChristKringlemarkt, a German style craft show. Peter mentioned that his former Methodist church had a craft show/turkey dinner using the Sunday School classroom as stores and a dinner in the Fellowship Hall. Peter also mentioned that his hometown in Hamilton, Ohio has an outdoor Christ Kringl markt every year. Other ideas included a German worship service or even a televised service like Christmas or Easter. The goal is to draw people into Good Shepherd Lutheran Church.

Next meeting

October 12, 2022 5:30-6:30 Classroom 2

*"We are a community of all ages gathered by God's grace for worship,
learning, loving, and service to all."*

**Good Shepherd Lutheran Church
Finance Committee Minutes
October 4, 2022, 6:00 PM**

Members present: Don Caughman, Deb Embrey, Janice Haigler, Rod Kent, Janet Lockhart, David Lucas, Jamie Sanders, Becky Shealy, Jerry Vaughn, Pastor Andrew, Vicar Laura.

Devotion: David Lucas shared a devotion by Evan Hiroma, "Time to Trust Your Navigator".

Approval of Minutes: Minutes for September 6 meeting were distributed by e-mail. David Lucas moved to approve the minutes. The motion was seconded by Rod Kent and approved.

Updates:

Treasurer: Janice Haigler is working with Deborah Mitchell to reconcile the bank balances for September. Report will be emailed when complete.

Financial Secretary: Deb Embrey reported contributions in August were [REDACTED] of budgeted need. She has ordered offering envelopes at cost of [REDACTED]. Anticipated contributions will reduce net cost to about [REDACTED].

Tabulators: Becky Shealy plans to conduct a training class once she has new volunteers from Time and Talent Sheets. She would like to have 16 tabulators available to schedule. The new tabulator forms prepared by Deb Embrey have simplified recording.

Technology Subcommittee: Jamie Sanders fixed Deborah Mitchell's printer problem.

Old Business:

Finance Committee Expenses: Expenses through September 26 were [REDACTED], about [REDACTED] of the annual budget of [REDACTED]. Benevolence payments to Synod are now current.

Finance Budget: The committee reviewed expense projections for 2023 and made adjustments. Becky Shealy moved to propose [REDACTED] as the total budget. The motion was seconded by Rod Kent and approved. This amount will be corrected to update the ELCA Mission Support line to [REDACTED] Operating Income.

New Business

2023 Budget Proposal: All committees submitted proposed budgets. The total amount requested is [REDACTED] compared to [REDACTED] approved for 2022. Discussion points: 1) The amount requested will probably exceed projected Operating Income by more than 10%. 2) Encourage Committees to review their requests to reduce items that are not mission critical and to provide notes supporting each item. 3) In planning programs, Committees should strive for a balance between providing activities at no cost and asking participants to pay a portion of costs. The committee agreed to present the requested budget to Council as a preliminary budget.

Committee Schedule/Devotions Volunteer:

November 8 - Janice Haigler

December 6 - Becky Shealy

Closing: The meeting closed at 8:00 PM with prayer led by Vicar Laura.

2023 Budget Preparation – Update for October 23 Council Meeting:

Schedule:

October 16 – Commitment Sunday

October 23 – Council to review draft operating expense budget

November 8 – Finance to prepare final budget with contribution projections

November 20 – Council approval of budget

December 11 – Congregational approval of budget

Draft Budget for Operating Expenses:

Finance Committee received budget requests from all Committees.

The total amount requested is ██████████ compared to ██████████ approved for 2022.

The amount requested will probably exceed projected contributions by more than ██████.

Committees are asked to review their budget requests for possible reductions and to add supporting information in the notes for each line item.

What expenses are not critical to Committee's mission?

What costs could be reduced by contributions from members?

Submit revisions to Finance Committee by Friday, November 4. Place in Finance Committee mailbox or email: janetlockhart314@gmail.com

10-13-2022 Learning Committee Meeting Minutes

Members Present: Heather Gilbert, Lisa Sanchez, Bruce Shealy, Amanda Snodgrass

Staff Present: Pastor Andrew, Vicar Laura, Susan Sturkie

Meeting Called to Order: 5:31pm

Devotion: Heather

Sunday School Check In

- Sunday School teachers present reported a good start to Sunday School this fall.
- We looked over the list of high school age members to see how we can encourage/increase high school class participation. Lauren Evans will reach out to families.
- We've updated the bulletin information with hopes of getting volunteers to assist with preschool class.

Advent Youth Program

- The youth Advent program is scheduled for December 4th during the Sunday School class hour either in the FAB or sanctuary.
- We will ask youth teachers if they are in agreeance with holding rehearsals during Sunday School on November 20 and November 27. We are considering an additional weekday rehearsal the week prior to the program.
- We will provide light refreshments.

Other Advent Learning Opportunities

- We are discussing the possibility of an Advent small group opportunity and/or providing guiding questions for each Advent meal if participants would like to engage in focused discussions.
- We will provide Advent materials for youth.

Closing Prayer: Pastor Andrew

Meeting Closed: 6:18 pm

Next scheduled meeting: Thursday, November 10th at 5:30 in the Conference Room.

PROPERTY COMMITTEE OCTOBER 20, 2022

The property committee had a cleanup day on October 15. 18 volunteers showed up and did a fantastic job of sprucing up the outside grounds. Weeds and debris was cleared from the junipers facing Forest Drive and shrubs pruned to improve the curb appeal and first impression of GSLC. There are several bald spots where shrubs have died and need to be replaced next Spring.

Dominion Energy has proposed an update to all 3 buildings (FAB, education, and sanctuary) with LED lighting. The projected cost is [REDACTED] less [REDACTED] in Dominion incentives. Our net cost is [REDACTED] and the energy savings is projected to be [REDACTED] per year for all 3 buildings. This translates to a 2-year break even in cost.

A paving company was contacted to get estimates for resurfacing our parking areas. It is taking more and more time to spray chemicals and alternatives are being sought. The quote has 3 parts: crack seal, asphalt repair, and sealcoating with striping. (Striping means re-painting the parking lines and arrows of our facility.) If all 3 components are contracted, the cost will be [REDACTED]. Copies of the quote are attached.

The property committee has been researching the cost to have a well installed for watering the grounds, but a comprehensive cost estimate has not been finalized. We plan to use the funds from Carol Mayfield's bequest, and the [REDACTED] Memorials to complete the job. Loose estimate at this time is about [REDACTED] to do the job.

The church bus has been repaired and some routine maintenance recently completed so thing should be in good working order for the foreseeable future.

Youth & Children Committee Meeting Minutes

October 4, 2022

Opening Prayer and Devotion: Amy Kemp

Attendance: Amy Kemp, Barbara Rowell, Terri Tokaz and Pastor Andrew

Old Business: Youth Room furniture and more done. Brand NEW: Sectional sofa, sofa and love seat, New lamp shades; 4 new pillowcases to recover navy floral ones; new slip covers for high back chairs. New storage closet (shelves for left side are still on back order) with Thrivent shirts organized. Look to purchase shelves when back in stock and found two extra pillows that could use a new pillow case.

- Summer Camp scholarship – create a subcommittee and advertise in Dec/Jan and make decisions prior to camp deadlines. – create an article for the newsletter about this ad hoc committee to meet in Nov/Dec to set criteria, application, timeline and process. – Leigh Ann Tollison agreed to lead this subcommittee and Barbara will be on it as well.

New Business:

Standing Programming

1) Nursery:

- a) Scheduled through December 2022
- b) Need to find volunteers from congregation to serve in nursery for a few open dates.
 - i) October 30, 2022 -1
 - ii) November 27, 2022 -1
 - iii) December 11, 2022 -1 – Michelle Isenhower
 - iv) December 25, 2022 - 2
 - v) January 1, 2023 - 2

2) YFM's Update: Kindergarten to Second Grade

- a) Trunk or Treat
 - i) Date – October 30 4-6pm
 - ii) Partnering with Evangelism Subcommittee.

3) GYF Update: Third through Fifth Grade

- a) Next event – Picnic in Mays Park – Volunteer to lead this?
- b) Conversation continues with Jennifer Ross about the youth partnering with Homeless No More for a service opportunity.
- c) Reach out for Porch Visits to shut-ins – Running list of possibilities: Earline Suydam, Judy Hoy, Violet Fetner, Larry Evans, Sara Hydrick, Helen Derrick. – Volunteer to lead this?

4) YOGS – Middle and High School

- a) Kick off meeting with Parents on September 18 – had 5 YOGS and 5 families, and two Y&C committee members; Vicar Laura, Pastor Andrew– Great program and parents asked for survey to be created from discussion for Youth to decide on programming. Survey to Youth was emailed on October 4, 2022

- b) Next event is October ____ after Sunday School
- c) Fall Fest on October 30

5) National Youth Gathering Update

National Youth Gathering has been rescheduled for July 2024 in New Orleans, Louisiana.

6) SC Synod Events:



7) Newsletter items For November

Youth Programming and GYFs

- 8) Committee Meetings – First Tuesday at 6:30pm –
 - i. November 1
 - ii. December 6

10) Closing – Lord’s Prayer