

*We are a community of all ages gathered by God's grace  
for worship, learning, loving and service to all.*

**MINUTES - Good Shepherd Lutheran Church Council Meeting  
Sunday August 15, 2021**

**Present:** Pastor Andrew Isenhower, Marcia Woodward, Anna-Marie Plyler, Cathy Milejczak, Don Caughman, Jamie Sanders, Janet Lockhart, Karen Lucas, Katie Bostic, Lauren Chandler, Peter Zornow  
**Absent:** Eden Rowell, Emily Whitlow, Leigh Ford.  
**Guest:** Gaye Tucker.

**Call to Order and Devotion:** President Woodward called the meeting to order at 6:30 p.m. Don Caughman gave the devotion and offered prayer.

**Gifts Committee Presentation:** Gaye Tucker presented an overview of the 2021 Stewardship Program. The theme is "Renew, Respond, Reach Out". Mrs. Tucker spoke to the giving of our time being as important as our monetary support. Council was asked to review the Time and Talent pamphlet and offer any suggestions.

**Adoption of Agenda:**

Secretary Plyler noted that Page 3, item 8) c) should read "Executive Committee Motion". Motion to approve the amended agenda by Karen Lucas, second by Cathy Milejczak. Agenda Unanimously Approved.

**Adoption of Minutes:**

Approval of the June 13, 2021, Council Minutes: Motion to approve the council minutes by Janet Lockhart, second by Don Caughman. **Motion Unanimously Approved.**

Approval of the July 25, 2021, Called Council Minutes: **Minutes Approved by Acclamation.**

**Attendance and Membership for June and July 2021**

**JUNE**

<u>2021</u>	<u>9:30</u>	<u>YouTube</u>	<u>Total</u>		<u>2020</u>		<u>Total</u>
6/6/2021	90	40	130	<i>2020 COVID19</i>	6/7/2020	DRIVE IN SERVICE	101
6/13/2021	99	29	128	<i>2020 COVID19</i>	6/14/2020	DRIVE IN SERVICE	69
6/20/2021	84	26	110	<i>2020 COVID19</i>	6/21/2020	DRIVE IN SERVICE	67
6/27/2021	96	26	122	<i>2020 COVID19</i>	6/28/2020	DRIVE IN SERVICE	76
Average	92		122		Average		78

**JULY**

<u>2021</u>	<u>9:30</u>	<u>-</u>	<u>YouTube</u>	<u>Total</u>		<u>2020</u>	<u>8:30</u>	<u>SS</u>	<u>10:45</u>	<u>Total</u>
7/4/2021	93		N/A	93	<i>2020 COVID19</i>	7/5/2020	DRIVE IN SERVICE			75
7/11/2021	107		25	132	<i>2020 COVID19</i>	7/12/2020	DRIVE IN SERVICE			88
7/18/2021	94		35	129	<i>2020 COVID19</i>	7/19/2020	DRIVE IN SERVICE			68
7/25/2021	92		12	104	<i>2020 COVID19</i>	7/26/2020	DRIVE IN SERVICE			86
Average	97		24	115		Average				79

Note: YouTube numbers reflect number of views, not number of people viewing.

Total Membership 12/31/2020: 694  
Total Active Members 12/31/2020: 398

Current active membership at the time of the June 2021 Council Meeting: 324

Members Added since the June Council Meeting: 0

Members Removed since the June 2021 Council Meeting 2021: 8

Nancy Gunter Cote' - by request

Bev Weymouth – death

Andrew Fettig – by request (moving out of state)

Kayla Fettig – by request (moving out of state)

Isabella Fettig – by request (moving out of state)

Sienna Fettig - by request (moving out of state)

Madison Devers – by request (moving out of state)

Doris McCaughey - death

Current active membership at the time of the July 2021 Meeting: 316

**Reports:**

1. Treasurer's Report: Treasurer's Report Submitted.
2. Pastor Andrew's Report: Pastor's Report Submitted.

**Standing Committees:**

1. Communication – Leigh Ford Council Liaison with Wade Wingard, Contact: No Written Report Submitted.
2. Evangelism Committee: Peter Zornow: No Written Report Submitted.
3. Finance Committee – Janet Lockhart: Written Reports Submitted.
4. Gifts Committee – Marcia Woodward Liaison with Gaye Tucker, Chair: Written Report Submitted.
  - a. Memorials Committee: Written Report Submitted.
5. Learning Committee – Katie Bostic: Two Written Reports Submitted.
6. Parish Life Committee – Karen Lucas: Written Reports Submitted.
7. Property Committee – Marcia Woodward Liaison with Lauren Chandler Chair: No Written Report Submitted.
8. Social Ministry Committee – Don Caughman: No Written Report Submitted.
9. Worship Life Committee – Cathy Milejczak: Written Report Submitted.
10. Youth & Children Committee – Emily Whitlow: No Written Report Submitted.
11. Other Committee Communication Time

**Old Business:**

1. Updates to the Virtual Council Notebook
  - a. 0 Table of Contents
  - b. 3.8 Directions to Reserve the Bus at GSLC
  - c. 3.9 Church Vehicle Operations and Maintenance Policy Rev 070821Updates will be sent via email after Council Meeting. Please replace the old folder with the new folder on your GSLC thumb drive.

**New Business:**

1. Staff Support Committee Motion

*Staff Support Committee moves that Council approve an over expenditure of the Staff Support budget by \$4,530. This figure is based on our continuing with the weekly Streaming Services (\$4,250) and Nursery Attendants (\$280) through the end of the year.*

**Background Information:**

Since January 2021, audio assistance for the Drive-in Service has been paid out of I-16 Technical Assistance – Drive-in Service. With the addition of the Streaming Services for Lent, Easter and every Sunday afterwards, this account has also been used to pay for the technician to handle this additional job.

To date, \$2,950 has been spent from this expenditure line item. Since it was budgeted at \$1,600, Council's approval must be given to continue overspending this line item or Council must determine where to charge these expenses.

Additionally, with the start of in-sanctuary worship in June, it was necessary to have two paid nursery attendants who were vaccinated and trained in COVID protocol to work in the Nursery during the worship service. As a result, the \$1,500 budgeted for M-01 – Nursery Attendants account will fall short at year end by about \$200. The motion above addresses both issues. **Motion Unanimously Approved.**

2. Property Committee Motion

*Property Committee moves to use up to \$15,000 from the Capital Fund to complete the replacement of the seven old windows in the office. Any additional contributions to the window replacement fund will be used to repay some or all of the Capital Fund.*

**Background Information:** This process was previously used when Council approved "borrowing" \$5,000 from the Capital Fund used to help pay for the church bus. **Motion Unanimously Approved.**

3. Executive Committee Motion

*Executive Committee moves to Allow Beautiful Korean Church to conduct Sunday worship services from 11:30 a.m. until 12:30 p.m. in the FAB or other appropriate place as required by GSLC FAB scheduling. Motion Unanimously Approved.*

4. 2022 Budget Planning and Preparation

Council was provided with committee budget amount from 2020 and 2021. The deadline for submitting committee budgets to the Finance Committee is September 30, 2021.

5. Learning Committee Suggestion

Learning Committee suggested that all learning and worship resource materials be cleared through the Learning Committee before being placed in any of the classrooms or the conference room.

Upon approval and records inventory being updated by the Learning Committee, the Parish Administrator will be provided with the updated inventory

**Petitions and Communications**

President Woodward brought a concern before Council and asked everyone's opinion regarding those concerns. The concerns were the rising number of COVID D Variant cases overall and the rising surge of children who cannot yet be vaccinated contracting it. With Rally Day being only three weeks away and a buffet line lunch being offered as part of Rally Day, what are the feelings of the Council about going ahead with Rally Day as planned?

Council members voiced their concerns and offered suggestions. There was much discussion and as a result of the opinions offered, the following motion was offered by Don Caughman and the second was by Peter Zornow.

*I move to postpone Rally Day and the related planned meal until the second Sunday in October pending the status of COVID percent positive cases. Motion Unanimously Approved.*

Council clarified the full intent of the motion: Children's Sunday School will not take place until October 17, the week after new date for Rally Day. Adult Sunday School's beginning date will remain September 19.

### **Looking Forward**

#### **The Pulse:**

#### **Executive Session:**

#### **Adjourn:**

Meeting was adjourned at 8:05 p.m. with Pastor Andrew offering prayer.

Respectfully Submitted: Anna-Marie Plyler

Pastor's Report  
Rev. Andrew Isenhower  
August 13-September 16, 2021

**Pastoral Acts**

- Funeral for Rick Inman, Funeral for Martha Haigler
- No baptisms
- No weddings

**Worship and Music**

- I preached, presided, and led worship for 5 Sunday worship services.
- I participated in worship planning.

**Education**

- I have continued leading the mid-week bible study via Zoom.
- I have provided Faith 5 resources each week for members and families.
- I have continued teaching in-person Bible study in the FAB.
- I have developed a new confirmation curriculum that will be ready to implement when Sunday school resumes

**Pastoral Care**

- I made 5 in-home visits and 4 hospital visits.
- I have followed up with bereaved members and families.
- I made 29 Pastoral Care phone calls.

**Social/Fellowship/Community Events**

- None this month.

**Church Business**

- I have resumed my duties supervising our Seminary field work student
- I attended the following committee meetings:

- Worship Life
- Shepherd's Visitors
- Finance
- Learning
- Executive
- Social Ministry

**Synodical Business**

- None this month.

**Continuing Education**

- I met with my clergy group. We meet with a counsellor once a month to discuss life and ministry and support one another.

**Self-Care**

- I took time each day for devotional reading and prayer.

Respectfully submitted,



Pastor Andrew Isenhower

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**Good Shepherd Lutheran Church  
Finance Committee Minutes  
September 2, 2021, 6:00 PM**

**Members present:** Deb Embrey, Jamie Sanders, Becky Shealy, Jerry Vaughn, Pastor Andrew. Excused/Absent: Lauren Chandler, Neal Inman, Rod Kent, Janet Lockhart, David Lucas. Jamie Sanders conducted the meeting in Janet's absence.

**Devotion:** Becky Shealy read verses from Psalm 78 and followed with devotion on hearing God's word.

**Approval of Minutes:** Minutes for August 5 meeting were distributed by e-mail with copies available at this meeting. Deb Embrey moved to approve the minutes as submitted. Motion was seconded by Becky Shealy and approved unanimously.

**Updates:**

**Treasurer:** None

**Financial Secretary:** Deb Embrey ordered the 2022 offering envelopes on August 11. The billing amount should be \$763.00, and they will arrive the first week of November. We are ordering envelopes on a per box rate, and this is reducing the cost by \$400.

**Tabulators:** Becky Shealy will schedule a "refresher" training session. Deb Embrey offered to show Becky the types of errors that are occurring on the tabulator sheets.

There was discussion about the starting time for tabulation since some tabulators will be attending Sunday School after church and some will not. Becky will send an email to the tabulators and discuss at the training session to arrive at a plan.

**Technology Subcommittee:** Jamie Sanders reported all security updates have been applied.

**Old Business:**

**Tabulator Procedures Update/Training:** Addressed earlier.

**Insurance Proposals:** Postponed to October's meeting.

**Audit:** There are no written procedures on audits. The suggested schedule is every three years. The last audit was issued September 18, 2019.

**New Business:**

**Finance Committee budget draft:** Committee reviewed a partial draft of budget. Deb Embrey noted that regular offering envelopes are under Gifts Committee budget instead of

Finance Committee – Outside Printing. Committee will complete proposed budget at October meeting.

**Future Committee Meetings:**

- October 7 – Devotions, Jamie Sanders
- November 4 – Devotions, Jerry Vaughn
- December 2 – Devotions, Rod Kent

**Closing:** The meeting closed at 6:50 PM with the Lord's Prayer.

DRAFT

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**Property Committee Report  
September 1, 2021**

The following is an update on the activities of the Property Committee from June through August, 2021. We did not meet in person in September, 2021, but communicated by email and telephone. Our next meeting is scheduled for Wednesday, October 6, 2021 at 6:00 pm.

- 1. Office windows replacement.**  
The office windows replacement has begun. The plan calls for first replacing one bay of three windows. Upon completion of this bay, scheduling of the replacement of the remaining six window bays will be set and materials ordered. The committee felt that it was wise to replace all the windows at the same time, but to do only one bay first.
- 2. Stained glass gable wall.**  
The shrubbery and landscaping plan is being finalized with completion this fall. A decision on the exterior cross and backlighting is pending discussion of feasibility and costs.
- 3. Campus signage.**  
The campus schematics have been updated. All room numbers were ordered and have been delivered with placement in process. Directional signage for the Education Building has also been ordered and delivered. The emergency exit schematics are still needed.
- 4. Riding lawnmower.**  
It had become too costly and impractical to repair the old riding lawnmower. Thanks to a gift from the Memorials Committee, it has been replaced with a new commercial grade John Deere riding lawnmower. The new mower and other facilities equipment have been moved to the old furnace room (next to the Youth Room). The mower is now in use and the bagger system is on backorder until September, 2021.
- 5. Sunday school Classroom upgrades.**  
Classrooms E-106 (K-2), E-114 (3-5) and E-115 (Music) have been painted. This included the walls, windows, window trim, window base panels, baseboards and doors. The old chalk boards and cork boards were removed and will be replaced with new boards. The old blinds were replaced with cordless blinds, the carpets in all three rooms were professionally cleaned and all damaged ceiling tiles were replaced.
- 6. Lower level Sanctuary suspended ceiling.**  
The suspended ceiling removed during the water pipe replacement is being repaired by the Sexton.
- 7. Sexton's Position.**  
The performance evaluation will be done this fall with the evaluation form being developed by the Staff Support Committee. Additionally the Sexton's contact person on the committee has met with the Sexton, Pastor and the Property Chair to establish goals and objectives
- 8. Sanctuary rail.**  
The removal of the short rail and replacement with the long rail is on hold until the restart of the Contemporary service
- 9. Basketball Goal.**  
Half court markings are still needed.
- 10. Courtyard and exterior stairwell.**  
Estimates are being obtained to pressure wash the courtyard, walkways around the Office and Sanctuary, and the exterior stairway leading to the lower level Sanctuary handicapped entrance.
- 11. FAB.**  
Estimates being obtained to pressure wash brick veneer and breezeways.
- 12. Buckled sidewalk by Madison Street.**  
A local contractor has offered to take care of this issue sometime before fall at no charge. He is working in the area and will remove and replace the damaged sidewalk.

Respectfully submitted,  
Lauren Chandler, Chair



## Social Ministry Committee Meeting Minutes

September 14, 2021

The Social Ministry Committee met Tuesday, September 14, 2021, with the following members present: Don Caughman (chair), Pastor Andrew Isenhower, Janet Lockhart, Anne Rush, Suzanne Sanders, Steve Steck, Susan Sturkie and Susan Uehling.

After devotions by the chair, the committee reviewed the status of these ongoing social ministry activities at Good Shepherd:

**Food Pantry** – Anne Rush reported that demand on the food pantry continues to be down from pre-Covid pandemic days, but we are having requests for food each week. A significant dent has been made in our backlog of food, and we plan to promote Food Pantry Sunday September 19 by asking for donations of several specific items to help replenish our supply. Anne commended these volunteers for their regular help with food distribution: Carolyn Adams, Marion Eargle, Verna Sawyer and Libby Slice.

**Fun Fridays** – Susan Sturkie said tentative plans had been made to re-start Fun Fridays in October; however, because of the recent surge in Covid numbers, that is being postponed until at least December and possibly not until after the first of the year.

**Meals On Wheels** – Nine Good Shepherd volunteers continue to deliver hot lunches each weekday to regular recipients on our designated route. Don reported that there currently are eight regular recipients on our route.

**Ramp Ministry** – This ministry has been pretty much on hold during the pandemic. However, we have gotten four requests for wheelchair ramps in recent weeks. Steve Steck reported that plans are to do at least two of the requests; one likely will be referred to a Lexington church which has a ramp ministry. The fourth is still being evaluated as to feasibility.

**Transitions Meal Project** – Good Shepherd volunteers served a meal in May and another in August to some 200 persons each time at the Transitions Homeless Center in downtown Columbia. Susan Weaver continues to coordinate this project. The next meal is planned for October 31, and volunteers will be needed to help serve the meal and to help prepare it on October 30.

The committee reviewed the congregational response to monthly social ministry emphases, noisy offerings, special appeals and unsolicited donations through August of this year. We have made the following donations this year: The Woodyard Fund, \$1,735; Transitions Homeless

Center, \$1,600; Lenten Self-Denial Offerings, \$3,060 (The Family Shelter, Providence Home for Men and The Women's Shelter each received \$1,020); Unumb Center for Neurodevelopment, \$545; Project H.O.P.E., \$900; ALS Association, S.C. Chapter, \$1,721; Boys Farm in Newberry, \$1,940; Pawmetto Lifeline, \$850; School Supply Drive for Bradley and Forest Lake, \$250 plus a large collection of school supplies; Happy Wheels, \$780; Tanzania Avocado Tree Project, \$644; The Therapy Place, \$383.

During September, the social ministry focus is the Big Red Barn Retreat, and we have already received some donations for that cause.

The committee then discussed possible recipients of the October 31 noisy offering and possibilities for social ministry emphasis in October and November. It was decided that the noisy offering would be designated for **Palmetto Place (Shelter for abused children)**. The October emphasis will be **Lutheran Services Carolinas** (focusing on Afghan refugee resettlement in the Columbia area, transitional foster care program in the Midlands, and a program to help women with addictions). The November emphasis will be the **Food Pantry at the VA Hospital** in Columbia.

In December we will have an Angel Tree in the Narthex to give congregation members the opportunities to buy gift cards for residents of Providence Home and Women's Shelter as well as gifts for the residents of Boys Farm. Gifts of uniforms for students in Tanzania also will be an option. Susan Uehling will coordinate this activity. Janet Lockhart will check with The Salvation Army about the possibility of getting Christmas stockings that can be filled with items for needy children. She also will look into the possibility of our supporting the Red Kettle Christmas campaign ("ringing the bell" for donations to the Salvation Army). We also will promote the ELCA Good Gifts program through which individuals can make donations for useful items for needy persons around the world.

Steve Steck initiated discussion about the H.U.G.S. (hats, underwear, gloves, socks) program which we supported each winter prior to the Covid shutdown. It was agreed that this is a good idea, and we will plan to promote this in the congregation at the end of the year with the idea of receiving donations of the aforementioned items along with warm clothing during Epiphany in early January.

The next scheduled committee meeting will be Tuesday, November 9, 2021, at 6:30 in the conference room in the educational building.

Respectfully submitted,

Don Caughman, Chair