

*We are a community of all ages gathered by God's grace
for worship, learning, loving and service to all.*

**MINUTES - Good Shepherd Lutheran Church Council Meeting
Sunday May 16, 2021**

Present: Pastor Andrew Isenhower, Marcia Woodward, Anna-Marie Plyler, Cathy Milejczak, Don Caughman, Eden Rowell, Emily Whitlow, Jamie Sanders, Janet Lockhart, Karen Lucas, Lauren Chandler, Leigh Ford, Peter Zornow

Guests: Matthew Herrmann (Confirmand) and Chris Herrmann.

Absent: Katie Bostic

Call to Order and Devotion: President Woodward called the meeting to order at 6:30 p.m. Cathy Milejczak gave the devotion and offered prayer.

Adoption of Agenda:

Secretary Plyler notified Council that the agenda was being amended to reflect an amended Youth & Children Motion as well as an additional Executive Committee Motion. Copies of the amended Motion Page were provided to Council via email before the meeting. Motion to approve the amended agenda by Don Caughman. **Motion Unanimously Approved.**

Introduction of and Conversation with the 2021 Confirmand:

Matthew Herrmann was recognized by Council as the 2021 Confirmand. Matthew answered a number of questions presented to him by Council. After Matthew's session with Council ended, he and his father left the meeting.

Pastor Andrew brought forth the following motion:

I move that Matthew Herrmann be approved for Confirmation. Second by Cathy Milejczak. **Motion was Unanimously Approved.**

Adoption of Minutes:

1. April 18, 2021, Council Minutes: Don Caughman called attention to a mistake in the April Council Meeting Attendees as recorded on the April 18, 2021, Minutes. Motion to approve the amended council minutes by Janet Lockhart, second by Cathy Milejczak. **Motion Unanimously Approved.**

Attendance and Membership for April 2021

<u>2021</u>	<u>9:30</u>		<u>11:00</u>	<u>Total</u>		<u>2020</u>	<u>8:30</u>	<u>SS</u>	<u>10:45</u>	<u>Total</u>
4/4/2021	DRIVE-IN SERVICE			112	2021 Easter	4/5/2020				N/A
4/11/2021	DRIVE-IN SERVICE			68	2020 Easter	4/12/2020	DRIVE IN SERVICE			121
4/18/2021	DRIVE-IN SERVICE			74	COVID19	4/19/2020				N/A
4/25/2021	46		47	93	COVID19	4/26/2020				N/A
Average				87		Average				121

Total Membership 12/31/2020: 694

Total Active Members 12/31/2020: 398

Current active membership at the time of the April 2021 Council Meeting: 395
Members Added since the April 2021 Council Meeting: 0
Members Removed since the April 2021 Council Meeting 2021: 70
Patricia "Tricia" Lisowski Sills: transferred to ELCA church
Joey Lisowski: Child, transferred to ELCA church
Sixty-eight members removed from "Active Status" by a Council approved
Motion from Evangelism Committee at the April 18, 2021, Council Meeting.
Current active membership at the time of the May 2021 Meeting: 325

Reports:

1. Treasurer's Report: Treasurer's Report and Profit and Loss Report Submitted. Treasurer Chandler pointed out that as the report was a Profit and Loss Report, the negative amounts represent a "credit" to that particular account.
2. Pastor Andrew's Report: Pastor's Report Submitted.

Standing Committees:

1. Communication – Leigh Ford Council Liaison with Wade Wingard, Contact: No Written Report Submitted.
2. Evangelism Committee: Peter Zornow: No Written Report Submitted.
3. Finance Committee – Janet Lockhart: May DRAFT Written Reports Submitted.
4. Gifts Committee – Marcia Woodward Liaison with Gaye Tucker, Chair: No Written Report Submitted.
5. Learning Committee – Katie Bostic: No Written Report Submitted.
6. Parish Life Committee – Karen Lucas: Written Reports Submitted.
7. Property Committee – Marcia Woodward Liaison with Lauren Chandler Chair: Written Report Submitted.
8. Social Ministry Committee – Don Caughman: Written Report Submitted.
9. Worship Life Committee – Cathy Milejczak: Written Report Submitted.
10. Youth & Children Committee – Emily Whitlow: No Written Report Submitted.
11. Other Committee Communication Time
 - a. Restart Task Force: Written Report Submitted.

Old Business:

N/A.

New Business:

1. Motions
 - a. Motion from Worship Life Committee:
The Worship Life Committee moves to resume in-sanctuary worship on June 6, 2021, with one service at 9:30 a.m. This format will continue until the end of August at which time it will be reevaluated.

Leigh Ford had inquired if the procedures for worship would revert to the pre-COVID procedures on June 6, 2021. Cathy Milejczak (Restart Task Force and Worship Life Chair) stated that some of the worship procedures such as distance seating and communion distribution, etc. would not be effective on June 6 but would be transitioned back to the pre-COVID procedures barring any resurgence of the pandemic. Motion was **Unanimously Approved**.

b. Motion from Worship Life Committee:

The Worship Life Committee moves to end the drive-in service after the May 30, 2021, worship service.

Karen Lucas told Council that she had heard comments regarding the desire to continue the drive-in service. Karen asked if there was a possibility to continue it. Pastor Andrew explained that since the drive-in service was the only way to have a live worship service during the COVID pandemic, the number of staff/volunteers, expense and weather conditions made it unfeasible to continue the drive-in service post-pandemic. Motion was **Unanimously Approved**.

c. Motion from Learning Committee:

The Learning Committee moves to reconvene Sunday School with Rally Day on September 12, 2021. With positive comments, the Motion was Unanimously Approved.

d. Motion from Youth & Children Committee:

The Youth & Children Committee moves to open the nursery for the in-sanctuary worship service beginning on Sunday June 6, 2021, provided that there are two paid nursery attendants.

President Woodward informed Council that she learned Sunday afternoon that only one paid attendant for each Sunday (GSLC Day School staff) had been confirmed and that the second Day School staff had was only available for every other Sunday. There was much discussion after learning this. Discussion topics included:

- i. If volunteers are used to supplement the additional attendant, they must be over the age of 18.
- ii. During the summer only one service will be held, if volunteers are used to supplement the additional attendant, the volunteer will not be able to attend worship.
- iii. Had all of the GSLC Day Care staff been contacted to check on their availability.
- iv. It was important to use paid day care attendants as they have already been vaccinated.
- v. The GSLC Day Care Director has knowledge of day care resources. It is possible that she knows of other resources that we could contact for Sunday nursery.
- vi. It was noted that it is difficult to obtain paid attendants as the salary is \$15.00 per hour before taxes. That is a small salary to come to a job that last just a little more than an hour.
- vii. President Woodward stated that having a nursery available for worship services was of utmost importance to accommodate families and to enable a church to thrive

After the discussions, Leigh Ford made the following amendment:

I move to amend the Youth & Children motion to read: The Youth & Children Committee moves to open the nursery for the in-sanctuary worship service beginning Sunday, June 6, 2021, provided that there are two adult nursery attendants.

Discussion: What do we do if there is a Sunday where we do not have a second attendant? Mrs. Ford answered that we just do not have a nursery that Sunday. She stated that that has happened in the past.

The vote to approve the motion to amend the language of the Youth & Children motion was **Unanimously Approved**.

The vote to approve the amended motion by the Youth & Children Committee was **Unanimously Approved**.

e. Motion from Executive Committee:

The Executive Committee moves that Council approve a request from Salem Lutheran Church in

Orlando, Florida for their youth group to spend one night in the Youth Room and FAB in June as a stopover on their way to Lutheridge.

Pastor Andrew updated Council that he had received a call from Salem Lutheran after the motion was brought forward in Executive Committee informing him that Salem had received an invitation from another church to host them for one night. Pastor said he did not yet know if Salem Lutheran would accept that invitation. The vote to approve the motion was **Unanimously Approved**.

f. Motion from Executive Committee:

The Executive Committee moves that Council deactivate the Restart Task Force effective June 4, 2021. The motion was **Unanimously Approved**.

g. As a result of the approved Motion from Executive Committee which allowed Florida's Salem Lutheran Youth to stay in our Youth Room and FAB, Emily Whitlow asked if the COVID era restrictions placed on the use of the Good Shepherd classrooms, meeting rooms and FAB were no longer in effect? In response to that question, Cathy Milejczak offered the following motion: *I move to rescind the COVID related restrictions placed upon members and outside groups with regard to capacity and serving food on the GSLC Campus.* The motion was **Unanimously Approved**.

2. Parish Life

a. T-Shirts for the 2022 GSLC Retreat:

Karen Lucas briefed Council on the progress of choosing a T-Shirt design for our next GSLC Retreat. Karen described the preliminary logo, color, and price of the shirts. The price of the shirts is reasonable and will most probably be included in the price of the registration.

b. Mrs. Lucas requested that Worship Life make arrangements for a supply pastor to preach at Good Shepherd on February 13, 2022, the Sunday of the GSLC Retreat at Lutheridge. Pastor Andrew said that he could assist with that as he had access to a list of available supply pastors.

Petitions and Communications

Good Shepherd received a letter from the South Carolina Synod. The letter thanked Good Shepherd for its part in helping the SC Synod in contributing \$213,966 to address issues around the world and \$359,852 to develop current and future leaders in the ELCA.

Looking Forward

President Woodward urged Council to get in touch with their fellow members to encourage their attendance at the services held in the sanctuary.

The Pulse:

N/A

Executive Session:

N/A

Adjourn:

Meeting was adjourned at 8:01 p.m. with Pastor Andrew offering prayer.

Respectfully Submitted: Anna-Marie Plyler

Pastor's Report
Rev. Andrew Isenhower
May 13—June 10, 2021

Pastoral Acts

- No funerals
- No baptisms
- No weddings
- Affirmation of Baptism for Matthew Herrmann.

Worship and Music

- I preached, presided, and led worship for 3 Sunday drive-in services and 4 in-Sanctuary worship services.
- I participated in worship planning.

Education

- I have continued leading the mid-week bible study via Zoom.
- I have provided Faith 5 resources each week for members and families.
- I have continued teaching in-person Bible study in the FAB.

Pastoral Care

- I made 3 in-home visits and 2 hospital visits. I am working on visiting our homebound members and those in facilities.
- I have followed up with bereaved members and families.
- I made 23 Pastoral Care phone calls.
- The Shepherd's Visitors and I met for the first time since Covid 19. I am working to reestablish this group as a way to help care for our congregation members in need.

Social/Fellowship/Community Events

- I attended the reception for our confirmand after worship on Pentecost.

Church Business

- I attended the following committee meetings:
 - Learning (x2)
 - Worship Life
 - Lutheran Men
 - Shepherd's Visitors
 - Finance
 - Executive
 - Evangelism

Synodical Business

- None this month.

Continuing Education

- I met with my clergy group. We meet with a counsellor once a month to discuss life and ministry and support one another.

Self-Care

- I took time each day for devotional reading and prayer.

Respectfully submitted,

Andrew W. Isenhower

Pastor Andrew Isenhower

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**Good Shepherd Lutheran Church
Finance Committee Minutes
June 3, 2021, 6:00 PM**

Members present: Lauren Chandler, Deb Embrey, Janet Lockhart, Jamie Sanders, Becky Shealy, Jerry Vaughn, Pastor Andrew.

Devotion: Jamie Sanders gave a devotion on "Are You Listening?"

Approval of Minutes: Minutes for May 6 meeting were distributed by e-mail. Becky Shealy moved to approve the minutes as submitted. Motion was seconded by Jerry Vaughn and approved unanimously.

Updates:

Treasurer: Lauren Chandler reported an issue with QuickBooks' recording of transfers from the Savings account to the Checking account. He and Cheryl Beaman are working on a resolution. The problem was discovered in the Social Ministry Committee's **Expenditures to Date Report**. All Committee's **Expenditure to Date Reports** will be distributed at the June 13 Council meeting.

Approximate current balances are [REDACTED] in savings and [REDACTED] in checking.

Financial Secretary: No report.

Tabulators: Becky Shealy confirmed with David and Karen Lucas that they are willing to continue Covid arrangements for tabulating as long as needed. The Committee discussed the advantages of resuming tabulating after Sunday Service. Becky will contact tabulators to schedule teams of unrelated persons to serve beginning July 4. She will be training Donna Foster as a new tabulator.

Technology Subcommittee: Jamie Sanders installed a solid state drive in the computer used for streaming worship services. The quality of the live-stream video has improved.

Old Business:

Review of 2021 Finance Expenses: Finance Committee expenses totaled [REDACTED] through June 1 leaving a budget balance of [REDACTED]. This does not include a full five months of expenses due to lags in invoicing and processing payments.

Review of Financial Reports: Deferred.

New Business:

Revisit changing accounting system: Committee decided to delay consideration until QuickBooks issues are resolved. We will discuss again in the fall.

ELCA Resourceful Servants Congregational Financial Assessment: Janet Lockhart shared information she received about the self-assessment tool. It covers 5 areas: accounting, finance, human resources, risk management, and stewardship. Janet suggested individual committee members could look at their areas of interest. However, access to the actual assessment questions requires entering the congregation's id number and password. Janet will ask Anna Marie Plyler to look at the assessment tool to find out more details.

Audit: Last internal audit was completed in September 2019 for 2018. Audit Committee members are Raymond Hendrix, Ed Woodward, and Charlene Fink. Pastor Andrew will check on church constitution requirements for scheduling another audit. Committee will discuss in August.

Budget: Budget preparation will begin in September.

Next Committee Meeting: Committee agreed to skip July meeting and meet on August 5 in the Conference Room. The following meeting will be September 2.

Closing: The meeting closed at 6:50 PM with the Lord's Prayer.

DRAFT

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**Worship Life
Report to Council
June 2021**

The Worship Life committee met on May 12 and May 20.

The purpose of these meetings was to organize the summer worship services.

The committee agreed to send a motion to council to move to a one service in sanctuary worship time for the summer months (June, July, August) beginning June 6 and ending September 5. The last day for the drive-in service will be May 30.

Music- Cody (and his crew) will arrange the music for the summer schedule

Altar guild- Neal Inman will organize the altar guild teams.

Bulletins- we will continue to use the bulletin format that we have been using for the past year. This will be helpful for those who wish to print their own, especially for those who are watching the virtual service.

Greeters- we will be using the ushers for greeters (grushers).

Ushers- Becky Shealy will organize the usher teams and in-service them to their duties at this time.

Lectors- Cathy Milejczak will organize the lectors.

Communion- we will continue to use the "Communion Kits" for the month of June. We will begin communing using "stations" on July 4.

Attendance- we will be using the green Friendship Register folders for attendance. Please encourage everyone to sign the Friendship Registers.

The offering plate will remain in the narthex for the time being.

Acolytes and Crucifers will not be used during the summer months.

Staff concerns- Cathy will work with Becky Shealy (Staff Support) and Cody Jones (Music Director) concerning staffing issues related to the change in service times.

Future Worship Schedule- The summer "one service format" will be reevaluated at the end of summer and a motion will be made to council as to whether we will continue with one service or two.

The next Worship life committee meeting is scheduled for July 20.

Respectfully submitted,
Cathy Milejczak