

*We are a community of all ages gathered by God's grace
for worship, learning, loving and service to all.*

**MINUTES - Good Shepherd Lutheran Church Council Meeting
Sunday April 18, 2021**

Present: Pastor Andrew Isenhower, Don Caughman, Anna-Marie Plyler, Lauren Chandler, Cathy Milejczak, Jamie Sanders, Janet Lockhart, Karen Lucas, Katie Bostic, Leigh Ford, Peter Zornow.

Absent: Eden Rowell, Emily Whitlow, Marcia Woodward.

Call to Order and Devotion: Vice-President Caughman called the meeting to order at 6:32 p.m. Lauren Chandler gave the devotion and offered prayer.

Adoption of Agenda:

Secretary Plyler notified Council that the Agenda was being amended to reflect the death of Nancy Taylor under the current membership Section. Motion to approve the amended agenda by Katie Bostic, second by Leigh Ford. **Motion Unanimously Approved.**

Adoption of Minutes:

1. March 21, 2021 Council Minutes: Motion to approve the council minutes by Cathy Milejczak, second by Karen Lucas. **Motion Unanimously Approved.**

Attendance and Membership for March 2021

<u>2021</u>	<u>8:30</u>	<u>SS</u>	<u>10:45</u>	<u>Total</u>		<u>2020</u>	<u>8:30</u>	<u>SS</u>	<u>10:45</u>	<u>Total</u>
3/7/2021	DRIVE-IN SERVICE			75		3/1/2020	46	51	98	144
3/14/2021	DRIVE-IN SERVICE			75		3/8/2020	34	51	95	129
3/21/2021	DRIVE-IN SERVICE			75		3/15/2020	38	43	83	121
3/28/2021	DRIVE-IN SERVICE			103	COVID19	3/22/2020	N/A	N/A	N/A	N/A
					COVID19	3/29/2020	N/A	N/A	N/A	N/A
Average		0	0	0	82	Average	39	48	92	131

Total Membership 12/31/2020: 694

Total Active Members 12/31/2020: 398

Current active membership at the time of the March 2021 Council Meeting: 396

Members Added since the March 2021 Council Meeting: 1

Emily Wright: Adult, Affirmation of Faith

Members Removed since the March 2021 Council Meeting 2021: 2

Carol Mayfield: Death

Nancy Taylor: Death

Current active membership at the time of the April 2021 Meeting: 395

Reports:

1. Treasurer's Report: Treasurer's Report Submitted.
2. Pastor Andrew's Report: Pastor's Report Submitted.

Standing Committees:

1. Communication – Leigh Ford Council Liaison with Wade Wingard, Contact: No Written Report Submitted.
2. Evangelism Committee: Peter Zornow: Written Report Submitted.
3. Finance Committee – Janet Lockhart: March and April Written Reports Submitted.
4. Gifts Committee – Marcia Woodward Liaison with Gaye Tucker, Chair: No Written Report Submitted.
5. Learning Committee – Katie Bostic: No Written Report Submitted.
6. Parish Life Committee – Karen Lucas: February and March No Written Reports Submitted. Karen Lucas reported that the Congregational Retreat Committee held a meeting last week . Leigh Ford thanked the Parish Life Committee for the wonderful Easter Breakfast.
7. Property Committee –Marcia Woodward Liaison with Lauren Chandler Chair: No Written Report Submitted.
8. Social Ministry Committee –Don Caughman: No Written Report Submitted.
9. Worship Life Committee – Cathy Milejczak: No Written Report Submitted.
10. Youth & Children Committee – Emily Whitlow: No Written Report Submitted.
11. Other Committee Communication Time

Old Business:

1. Restart Task Force:
No Written Report Submitted. Cathy Milejczak reported that the Restart Task Force met April 15 to review the procedures for the upcoming “back in the sanctuary” service on April 25, 2021. Cathy reaffirmed that the procedures published to the congregation would be the procedures in effect on April 25. Both Pastor and Cathy noted that the Restart Task Force would meet the week after the April 25 service to review and reassess the sanctuary worship procedures.

New Business:

1. Evangelism Committee Motion:
*Evangelism Committee moves to remove the following persons from the active roll in accordance with the Good Shepherd Lutheran Church Constitution at *C8.05.e.*

April Allison	Kristen Hill
Siggie Allison	Kristofer Hill-Latimer
Nancy Barnes	William Inman
Erin Barnhill	Angela Inman
Wendie Boddie	Kasey Inman
Walter Cribbe	Christopher Mackinem
Dorothy Anne Sterling Crowley	Angela Meek
William Czarnitzki	Amy Moyes
Joseph Dance	Benjamin Moyes
Georgene Dance	James Moyes
Andrew Dance	Robert Mozo
Elizabeth Epps	Rebecca Mozo
Belden Epps	John Miller Robinson
Carolina Epps	Joseph Robinson, Jr.
Katlin Hall	Martha A Rogers

Abigail Hammet	Thomas Salisbury
Wendy Hennessy	Susan Scalph
Hayden Hennessy	Asbury Coke Shorter
Lark Adams	Ron Jones
Glenda Badgerow	Shannon Jones
Kimberly Barry	Braden Jones
Michael Boyd	Tiffany Kelley
Diane Boyd	Jean McDowell
Katherine Boyd	Travis Muthig
Paul Dawson	Jessie Ray
Marsha Fitzhugh	Erin Ringer
Doug Fleming	Bene Rittenberg
Suzanne Fleming	Susan Rucker
Barney Giese	Anna Shealy
Charlotte Giese	Kistler Ulmer
Kelly Giese	Geordie Yandle
Kristen Giese	Hudson Yandle
Phillip Giese	Gregory Young
Shawn Holt	Jenni Young
Kathlyn Holt	Griffin Young
	Christopher Young
	Paul Zube, Jr.

Leigh Ford made the following motion:

I move to amend the Evangelism Committee Motion by removing the names of April Allison and Siggie Allison as April Allison and I have recently spoken about her wanting to receive emails from the church again. Karen Lucas provided the second to the motion to amend the Evangelism Committee motion. Motion to Amend the Evangelism Motion was **Unanimously Approved.**

The Amended Evangelism Motion which *excluded April Allison and Siggie Allison* was **Unanimously Approved.**

Note: Wendy and Hayden Hennessy were removed from Active Status in 2015. This was discovered after Council Meeting when the GSLC Database was being updated.

Petitions and Communications:

1. Council was reminded to check their email at least once a day.
2. Council was reminded to stay in touch with your committee.
3. COVID-19 Tracking information for South Carolina was provided to Council.

Looking Forward:

1. Synod Assembly
Don and Nancy Hyatt have confirmed that they will attend. Emily Whitlow will attend if her schedule permits. Cathy Milejczak stated that she would attend if another person was needed.

The Pulse:

N/A

Executive Session:

N/A

Adjourn:

Meeting was adjourned at 7:03 p.m. with Pastor Andrew offering prayer.

Respectfully Submitted: Anna-Marie Plyler

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**Treasurer's Report
May 10, 2021**

The accuracy of the data in QuickBooks is such that a preliminary Profit and Loss statement is provided with this report. A few current expenditures may not be shown on the P&L statement, but it does provide a good overview of our present financial position.

As of Monday May 10, 2021:

Checking Account:

Savings Account:

Total cash on hand:

A large black rectangular redaction box covering the numerical values for the Checking Account, Savings Account, and Total cash on hand.

Approximate cash liabilities:

A small black rectangular redaction box covering the numerical value for Approximate cash liabilities.

Respectfully submitted,
Lauren Chandler, Interim Treasurer

Pastor's Report
Rev. Andrew Isenhower
April 16-May 13, 2021

Pastoral Acts

- Funeral for Nancy Taylor, Interment for Monica Camp
- No baptisms
- No weddings

Worship and Music

- I preached, presided, and led worship for 4 Sunday drive-in services, 3 in-Sanctuary worship services, and 1 streaming service.
- I participated in worship planning.

Education

- I have continued leading the mid-week bible studies via Zoom twice a week.
- I have provided Faith 5 resources each week for members and families.
- I have continued teaching in-person Bible study in the FAB Tuesdays at 11:30 AM.

Pastoral Care

- I have arranged for visits of our members in nursing homes in the coming weeks.
- I have followed up with bereaved members and families.
- I made 19 Pastoral Care phone calls.

Social/Fellowship/Community Events

- None this month.

Church Business

- I continued supervising our seminary student Aaron Spangler.
- I attended the following committee meetings:
 - Restart Task Force
 - Parish Life
 - Property
 - Executive Committee
 - Staff Support
 - Worship Life

Synodical Business

- None this month.

Continuing Education

- I met with my clergy group. We meet with a counsellor once a month to discuss life and ministry and support one another.

Self-Care

- I took time each day for devotional reading and prayer.
- My brother has been visiting South Carolina recently, so it was nice to spend some time with him.

Respectfully submitted,



Pastor Andrew Isenhower

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**Good Shepherd Lutheran Church
Finance Committee Minutes - Draft
May 6, 2021, 6:00 PM**

Members present: Lauren Chandler, Deb Embrey, Rod Kent, Janet Lockhart, Jamie Sanders, Jerry Vaughn. Excused: David Lucas, Becky Shealy.

Devotion: Jerry Vaughn offered the devotion from Christ in Our Home.

Approval of Minutes: Minutes for April 8 meeting were distributed by e-mail. Jerry Vaughn moved to approve the minutes as submitted. Motion was seconded by Lauren Chandler and approved unanimously.

Updates:

Treasurer: Lauren Chandler reported Cheryl Beaman continues to work on reconciling Quick Books account balances. Actual bank balances are higher than shown in Quick Books.

The Office Windows Replacement Project Fund has received sufficient funds to start work. Donations have been steady.

Financial Secretary: No report.

Tabulators: Deb Embrey asked about plans to resume tabulation after Sunday service now that we have in-person worship. Janet will ask Becky Shealy to report on options at June meeting.

Technology Subcommittee: Jamie Sanders replaced the solid state drive on Deborah Mitchell's computer to increase its speed. He also updated the security patches on the server.

Old Business:

Review of 2021 Finance Expenses: The summary of Finance Committee line item budget and expenses through May 3 shows that we have spent about 1/3 of the budget in the first four months. Most line items are spending at expected level, but it was noted we have paid copier lease for just two months. Also, Synod Assembly registration fees have not been submitted for payment.

Review of Financial Reports: Committee reviewed Profit and Loss and Balance Sheet Reports produced from Quick Books on May 4. Profit and Loss Report shows Benevolence and Current Expense contributions are on schedule with budget. Expenses are below budget for Committees that don't have regular monthly expenses. Several Committees have been credited for donations for expenses and consequently have more funds available than budgeted. The Profit and Loss Report is accurate, but the Balance Sheet Report does not agree with cash balances in bank. Report balance shows \$284,000 total in operating and

money market accounts; actual bank balance total is \$330,000. Lauren plans to distribute a current Profit and Loss Report to Council at May meeting and to provide total bank balances.

New Business:

None.

Closing: Next meeting is June 3. Jamie Sanders volunteered to offer devotion. The meeting closed at 6:35 PM with the Lord's Prayer.

DRAFT

Good Shepherd Lutheran Church

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Parish Life Committee Meeting Minutes

May 2, 2021

Attendees: Pastor Andrew, Peter Zornow, Karen Lucas, Suzanne Sanders.

Karen read the minutes from the February 28 meeting to refresh our memories.

The next event for Parish Life is the Graduate Reception. Pastor Andrew will find out who our graduates are this year and from what school. We will set up a table and tent outside the church on the sidewalk. We will have cupcakes, individual packets of Goldfish, individual packets of cookies and bottled water. We will decorate the cupcakes based on the color of the schools represented.

We discussed in February the possibility of a picnic and scavenger hunt at Sesquicentennial State Park. This is still a possibility. We will need to work on the details. Maybe plan for early fall.

Parish Life may be asked to help with Rally Day by providing volunteers and refreshments. Details to be discussed later.

The Congregational Retreat planning is underway. The dates are February 11-13, 2022. Pastor Andrew is contacting Dr. Amy Montanez to be our guest speaker. Heather has contacted Lutheridge about using their staff and facilities for the youth and children's programs. The Retreat Planning Team is meeting on May 10 at 5:00 p.m. in the FAB.

LMM are still considering a Fish Fry; maybe in the fall. Peter will look into doing a Firefly Baseball Game again this year. The Ladies Night Christmas Party and the Supper Club combination is still being discussed. Combining the Supper Club with the Christmas Party would make \$200 available for the Christmas Party. Funds from the fish fry plus the \$200 plus the ticket sales should cover the cost of the Christmas Party.

The WELCA board meets on May 16 in the FAB. The WELCA retreat is planned for October 1-3, 2021 at the Coastal Retreat Center. The Mary Circle will resume meeting in May. Tamar is still meeting on Zoom with some restaurant meetings planned. Dorcas has not resumed meeting.

We closed with the Lord's Prayer.

Respectfully Submitted

Karen Lucas, Chair of Parish Life Committee

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**Property Committee Report
May 7, 2021**

The Property Committee met on May 6, 2021 in the FAB with Pastor Andrew, Joey Allison, Ed Beaman, Lauren Chandler and Kappy Steck in attendance. The meeting was called to order with an opening prayer. The following Agenda items were addressed:

Old Business:

1. Status of the stained glass gable wall project: The interior lighting backdrop will be installed before any exterior work is begun. Light diffusers have been added to the two interior spotlights. A member of the committee is consulting a landscaping expert to determine the proper flora to add to the area. Another member of the committee is obtaining estimates for the exterior cross. Outside lighting will be the last item to complete.
2. The committee has agreed on the size and composition of the room number signage. The signs will be ordered from Allegra Marketing. After completion, copies of the updated schematics showing the fire alarm zones will be sent to the Fire Department. Directional signage and emergency exit schematics will follow.
3. Funds in the **Office Windows Replacement Fund** are now approximately \$9,000. The committee agreed to proceed with replacing the three window bays facing Forest Drive. Upon completion, pictures and an article will be placed in the newsletter encouraging continued donations from the congregation to complete the project.
4. The remaining item from the December 25, 2019 lower Sacristy flooding is to repair the suspended ceiling. Parts of it were removed to install the new water line. The committee agreed to let a member handle this project.
5. The Sanctuary rail has been scheduled to be moved within the next month.
6. Painting a half-court layout for the new basketball goal in the FAB parking lot is still planned. The committee is looking to do this with a member.
7. The LED lighting upgrade for the FAB has been completed. The FAB kitchen lighting is next.
8. The Education Building breezeway condensation hazard remains difficult to resolve. There is a concern that diamond grinding, if even feasible, might chip the old concrete finish, exposing the rough, uneven aggregate. Other options are being explored before making a recommendation. A concrete expert is planning to look at the problem.
9. The installation of fencing and gates for the bus barn has been completed and an appropriate security lock installed. Copies of the keys have been put on the bus key rings. The broken glass on one of the bus entry doors has been replaced.
10. The FAB leaks have been examined by Bergin Roofing. The exterior leak is due to water damage and has been scheduled for repair.
11. The thermostat in Zone 2 of the Education Building needs to be moved from its current location in E-110 (a corner room) to E-112, the center room.

12. A leak has been detected above the Narthex window by the elevator. It is minor in nature, but appears to be a recurring problem. The area is being monitored to determine the source of the leak.
13. Old boxes of records from the FAB attic, the Lower Education Building and the old choir loft have been shredded.
14. The two corridors surrounding the Youth Room (the "tunnels") have been cleaned up and are now passable.
15. All old electronic devices (monitors, computers, telephones, etc.) have not yet been taken to the Richland County Landfill for recycling. All computer hard drives will be removed and properly destroyed before leaving the premises.

New Business:

1. The sidewalk by the mailbox has buckled. A concrete contractor has agreed to look at removal and replacement.
2. The old wiring lines between the FAB and the Education Building needs a reinforcing wire to reduce further sagging. Strapping the cables to the old copper cable is the easiest fix. Any work will involve rental of a lift.

There being no further business, the meeting adjournment with the Lord's Prayer

Respectfully submitted,
Lauren Chandler, Property Committee Chair

Social Ministry Committee Minutes

April 22, 2021

The Social Ministry Committee met Thursday, April 22, 2021, with the following persons present: Don Caughman (chair), Rod Kent, Cathy Milejczak, Anne Rush, Suzanne Sanders, Susan Sturkie, and Mike Weaver.

After a brief devotional by the chair and a review of the committee budget, the following items were discussed and decisions made:

Food Pantry Anne Rush reported that demand on the food pantry has been rather low in recent weeks but she anticipates that demand will increase as we get back to “normal” in society. Two of the longtime volunteers who have been taking a break during the pandemic are planning to resume helping in the pantry beginning in May. Support for the pantry by the congregation, both financially and through food donations, continues to be very good.

Ramp Ministry Mike Weaver said volunteers are ready to resume building ramps, and the first one of 2021 is scheduled for April 24. However, a forecast of heavy rain for that day is causing a postponement, and it will be rescheduled for sometime in May.

Transitions Meal Projects Preparation and serving of meals for the Transitions Homeless Center are scheduled tentatively for the fifth weekends of May, August and October. Susan Weaver, who coordinates this project, was unable to attend the meeting. Don will check with her to verify the dates and see how volunteers may help.

Meals On Wheels Nine volunteers from Good Shepherd continue to deliver meals each weekday to persons on a regular route. In recent months, the number of recipients has fluctuated between 8 and 12 on any given day.

Monthly Social Ministry Emphases The Unumb Center (which provides services for persons with autism), is the emphasis for April. The emphasis for May will be Project HOPE of the Richland County Sheriff's Department, which provides a variety of services for elderly persons who live alone. Good Shepherd contributions will be designated for fans for needy elderly persons. After some discussion, it was decided to postpone the Big Red Barn (services for veterans, especially those with PTSD) from June to September.

For June, the emphasis will be the S.C. Chapter of the ALS Association (“Lou Gehrig’s Disease”). This will be done in honor of Earline Suydam for her 95th birthday June 7 and in memory of her son Rusty, who was a victim of ALS.

In July, the emphasis will be Newberry Boys Farm. Since we were unable to do our Christmas Angel Tree in 2020, we will have "Christmas In July," complete with a tree in the narthex, to collect gifts for the Boys Farm. We also will accept financial donations to support the ministry of Boys Farm.

The August emphasis will be Pawmetto Lifeline, a local organization which provides services to deal with pet overpopulation in the community.

Noisy Offering The March noisy offering at the drive-in service, the first we had had in more than a year, was very successful in collecting money for Happy Wheels, which provides toys, games, movies, etc., for children spending time in children's hospital. The next noisy offering is scheduled for May 30. It was decided that this offering will be given to the Tanzania Mission Project to purchase avocado trees or another sustainable plant which can help support persons in the area for many years. Cathy Milejczak will prepare an appropriate article for congregational information pieces during May.

School Supply Drive This year's school supply drive will be during all of August. We'll collect appropriate items for Bradley Elementary and Forest Lake Elementary. Janet Lockhart and Suzanne Sanders have agreed to head this up again this year.

Tanzania Shipping Costs The committee approved a donation of \$300 from the committee discretionary fund to help pay for a large shipment of layettes, health kits and clothes to the S.C. Synod's partner synod in Southwest Tanzania. The shipping is being handled by Global Health Ministries. The items were donated last year by WELCA units in S.C. Susan Uehling is coordinating the shipping.

No date was set for the next meeting. The chair will set another meeting at an appropriate time in late summer.

Don Caughman

Committee Chair

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**Worship Life Committee Report to Council
May 16, 2021**

The Worship life committee met Wednesday, May 12, 2021 at 6 p.m. in the Sanctuary.

In attendance were Kerry Stubbs, Nancy Hyatt, Susan Sturkie, Becky Shealy, Marcia Woodward, Mike Weaver, Rod Kent, Pastor Andrew Isenhower, and Cathy Milejczak.

The committee worked on the recommendation from the Restart Task Force to expand the In-Sanctuary service. There was extensive discussion. The consensus of our committee was that the congregation needs to come together as a single unit for healing and renewing our commitment to each other and to God as a congregation.

After much discussion, the committee voted unanimously to move to a single service at 9:30 a.m. to be held in the Sanctuary for the summer months (June-August). It is hoped that during this time we can unify our congregation, strengthen our call to service, build our community, and renew our spirit and love for God and each other while worshipping as a whole.

Becky Shealy brought forth a motion:

I move that the Worship Life Committee bring forth a motion to Council to resume in-sanctuary worship on June 6, 2021, with one service at 9:30 a.m. This format will continue until the end of August at which time it will be reevaluated. Second by Nancy Hyatt. **Motion Unanimously Approved.**

A motion to discontinue the Drive-In service will also be sent to Council.

If these motions are approved the committee will begin asking for volunteers for the worship service. We are in need for ushers and altar guild volunteers.

The committee decided to recommend using the current format of the bulletin through summer months. The bulletin will now include information for Good Shepherd and a listing of staff members. Copies will be made available for worshippers and will continue to be made available for use online for the Live-Stream Service.

The goal of the Worship Life Committee remains to provide a meaningful worship for all and to build a strong community of service.

Respectfully submitted,

Cathy Milejczak

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Restart Task Force

Report to Council

May 16, 2021

The Restart Task Force met in the Sanctuary on Thursday, April 29, 2021.

Members present were: Cathy Milejczak, Chair; Pastor Andrew Isenhower; Marcia Woodward, Council Chair; Alice Buckner; Mark Lovern; Ed Beaman; Nancy Hyatt; and Anna-Marie Plyler.

Non-members present: Susan Sturkie, Worship Music; Pat Quattlebaum, Usher; Rod Kent, Usher.

Absent: Neal Inman, Amanda Snodgrass

The purpose of the meeting was to review the first In-sanctuary service and to make further recommendations for continuing in-sanctuary services.

After much discussion, consensus of the task force was to:

- Continue the current system of having both the drive-in service and sanctuary service until June 5th.
- Beginning May 9, no reservations for in-sanctuary worship will be required.
- June 6 will begin worshipping again in the sanctuary at 8:30 and 10:45 (the pre-COVID times).
- Sunday School will not reconvene until Rally Day in September.
- Nursery will begin on June 6.
- Worship Life Committee will be notified of the June 6 date and will again be the responsible party for worship activity.

The next meeting of the Task Force will be May 20 at 6:30 pm in the Sanctuary.